

LLANELLI TOWN COUNCIL

MINUTES

Page Nos.

Llanelli Town Council	1 st February 2017	156 - 159
Stebonheath Development Committee	1 st February 2017	- 160 -
Planning, Licensing and Consultation Committee	13 th February 2017	161- 164
Joint Standing Committees on Estimates	13 th February 2017	- 165 -
Building and Finance Committee	13 th February 2017	166 - 171
Ex-Town Mayors' Committee	23 rd February 2017	172 - 173
Selwyn Samuel Centre Committee	23 rd February 2017	174 - 175

LLANELLI TOWN COUNCIL

ORDINARY MEETING

1st February 2017

At the **ORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 1st February 2017 at 6.00 p.m.

PRESENT: Councillor W.G. Thomas (Town Mayor)(Presiding)

Councillors

Bigyn Ward

M.J.P. Burns
D. Thomas

Elli Ward

J.P. Jenkins
Mrs. R.F. Price

Glanymor Ward

R.M. Davies
Mrs. L.J. Stedman

Lledi Ward

C.L. Thomas (Deputy Town Mayor)
Mrs. J. Williams

Tyisha Ward

C.C. Lucas (Leader of the Council)
J. Owen
R.T. Price

APOLOGIES: Councillors D.Ll. Darkin, J.S. Edmunds, Mrs. P.J. Edmunds, A.H. Hitchman, , Ms. Ff.S. Larsen, W.J. Lemon and Ms. S. Najmi.

75. MAYORAL ANNOUNCEMENT

The Town Mayor (Councillor W.G. Thomas) remarked upon the sad passing of Councillor Chris Reed, MBE after suffering a massive heart attack late on Monday evening. Although Councillor Reed had been unwell during the last few months, being unable to eat properly resulting in considerable weight loss, he was in very good spirits and was continuing to fulfil his commitments to the Council and the community. It had, therefore, come as a complete shock to everyone that he had passed away. Councillor Reed was a valued member of the Council and gave up his time freely to represent the Council. His time as Deputy Town Mayor brought credit to the Council. He will be greatly missed.

Members were also informed that the former Town Clerk's mother had passed away peacefully on Sunday evening. The current Town Clerk would represent the Council at the funeral service in Anglesey on Friday.

As a mark of respect the meeting stood in silence.

76. VERIFICATION AND CONFIRMATION OF MINUTES

RESOLVED – that the following minutes of the Town Council, its committees and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received and confirmed respectively:-

Llanelli Town Council	4 th January 2017
Establishment Committee	4 th January 2017
Llanelli Joint Burial Authority	9 th November 2016
Planning, Licensing and Consultation Committee	9 th January 2017
Building and Finance Committee	16 th January 2017
Town Twinning Committee	16 th January 2017
Selwyn Samuel Centre Committee	16 th January 2017

77. MATTERS FOR INFORMATION

RESOLVED – that the under mentioned matters (copies of which having been previously circulated or made available to members) be noted:

- (1) Local Elections 2017 Timetable;
- (2) Battle's Over – A Nation's Tribute, 11th November 2018;
- (3) Llanelli Traffic Management Working Group – Minutes dated 11th October 2016;
- (4) One Voice Wales Carmarthenshire Area Committee – Minutes dated 15th November 2016;
- (5) HMS Trenchant letter dated 24th January 2017.

78. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

79. LLANELLY HOUSE - LEASE

Members considered a report prepared by the Town Clerk (copies having been previously circulated to members) regarding the outstanding monies owed by Cambrian Heritage Regeneration Trust (CHRT) and the options available to them in securing

The report highlighted the role of the main creditors and stakeholders in possibly achieving a rescue package that was affordable and acceptable. The rescue package included the reduction of some of the debt by the main creditors and contributions from stakeholders through grant and loan arrangements.

This left the debt owed to the Town Council and after many attempts to resolve the position the only option that was deemed affordable was a ground rent of possibly £500 per annum.

After a discussion, it was

RESOLVED – that the Town Council write off the Llanelly House debt, in the sum of £88,624.12, and having considered the Council's future responsibilities in respect of Llanelly House, it was

FURTHER RESOLVED – that, having considered the Council's present and future financial responsibilities in respect of Llanelly House, a grant of £20,000 be made to cover some of its operational costs up until April 2017.

80. LLANELLI JOINT BURIAL AUTHORITY

Members considered an e-mail received from the Secretary of Llanelli Joint Burial Authority (copies having been previously circulated to members).

The e-mail explained that following a request from the Town Council to have the remit of the Llanelli Joint Burial Authority (LJBA) changed to accommodate grounds maintenance for both the Town and Rural Councils (Minute No. 70 of the meeting held on 4th January 2017 refers) the Secretary had, whilst exploring the option of extending the remit, found that the LJBA had acted illegally when changing its name from a joint committee to LJBA back in November 1976.

It should have remained as a joint committee and as such would not have been allowed to hold assets nor is it entitled to enter into any contracts or to hold a separate bank account.

Joint committees are legal but one of the two councils should have been the host council for the sake of contracts and assets. The LJBA has been audited by Wales Audit Office from the start which has prolonged the confusion.

It was suggested in the e-mail that the only option available was for the Rural Council to act as the lead body which would require the LJBA staff to move to the rural Council, closing the separate bank accounts and reapportioning balances together with any assets.

Members expressed their disapproval of the plan for the Rural Council to become the lead body without first exhausting all other avenues that would enable both councils to have equal involvement and responsibility.

Following a discussion, it was

RESOLVED – that the Town Clerk seek legal advice on the possible creation of a legal venture or company to replace LJBA and that the Welsh Government be asked to give retrospective consent in the form of an Act for the LJBA to be properly constituted.

The meeting concluded at 6.35 p.m.

STEBONHEATH DEVELOPMENT COMMITTEE

1st February 2017

At a Meeting of the **STEBONHEATH DEVELOPMENT COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 1st February 2017 at 6.40 p.m.

PRESENT: Councillors W.G. Thomas (Town Mayor)(In the Chair), J.P. Jenkins, C.C. Lucas (Leader of the Council), Mrs. L.J. Stedman (substitute for Cllr. Ms. S. Najmi), C.L. Thomas (Deputy Town Mayor), D. Thomas and Mrs. J. Williams (substitute for Cllr. J.S. Edmunds).

APOLOGIES: Councillors J.S. Edmunds (Vice-Chairman), Ms. Ff.S. Larsen, W.J. Lemon and Ms. S. Najmi.

23. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

24. SOCIAL CLUB

Further to Minute No. 13 of the Committee meeting held on 25th July 2016, members considered a report prepared by the Town Clerk (copies having been previously circulated to members), outlining the request for Red Leisure Ltd. to assign the Lease of the Social Club to Llanelli Raiders.

Following a discussion, it was

RESOLVED – that the Council agree for the Lease to be assigned to Llanelli Raiders and that the next rent review be delayed until 2020.

The Meeting concluded at 6.45 p.m.

PLANNING, LICENSING AND CONSULTATION COMMITTEE

13th February 2017

At a Meeting of the **PLANNING, LICENSING AND CONSULTATION COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 13th February 2017 at 6.00 p.m.

PRESENT: Councillors J.P. Jenkins (Vice-Chairman)(In the Chair), M.J.P. Burns (substitute for Cllr. Ms. Ff.S. Larsen), D.Ll. Darkin, Mrs. S. Najmi, D. Thomas (substitute for Cllr. Mrs. R.F. Price) and R.T. Price.

APOLOGIES: Councillors C.L. Thomas (Chairman)(Deputy Town Mayor), R.M. Davies, A.H. Hitchman, Ms. Ff.S. Larsen and Mrs. R.F. Price.

41. TOWN AND COUNTRY PLANNING ACT

(1) PLANNING APPLICATIONS

The Town Clerk reported the receipt of the undermentioned applications which had been sent to the Town Council by Carmarthenshire County Council's Head of Planning for its consideration and observations.

RESOLVED – that the comments shown in column 3 hereunder be forwarded to the Head of Planning:-

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
S/34927 Trascare Ltd., c/o Jonathan Hughes, Gwynfryn, Swansea Road, Llanelli. SA15 3EX	Extension to existing care home to provide an additional 2 bedrooms and improved day / living space for residents.	No objection.
S/34940 Dŵr Cymru / Welsh Water, c/o Ove Arup & Partners Ltd., 4 Pierhead Street, Cardiff. CF10 4QP	Northern Bank of the new Dafen River balancing pond, Delta Lakes, Llanelli. Discharge of Condition 7 of S/34497.	No objection.

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
<p>S/34949 Mr. & Mrs. Iorwerth and Mrs. Lesley Diana Thomas, Land adjacent to 47 Old Road, Llanelli. SA15 4HR</p>	<p>Proposed two storey single dwelling with associated external works and vehicular access onto Old Road.</p>	<p>No objection.</p>
<p>S/35008 Mrs. J. French, Bay View Offices, Bay View Road, Llanelli. SA14 8SN</p>	<p>Proposed single storey rear extension to existing offices to provide two new offices, kitchen and unisex / disabled toilet facilities along with altered vehicular access.</p>	<p>No objection.</p>
<p>S/35045 Mr. R.W. Thomas, 103 Pentre Nicklaus, Machynys, Llanelli. SA15 2DF</p>	<p>Extension of first floor balcony and relocation of external stairwell.</p>	<p>No objection.</p>
<p>S/35065 Mr. Tim Williams, Land at rear of 118 New Road, Llanelli. SA15 3DT</p>	<p>Single two storey dwelling.</p>	<p>No objection.</p>
<p>S/35070 Mr. Gurinder Singh, 19 ropewalk Road, Llanelli. SA15 2AG</p>	<p>Proposal to convert a terraced residential property into two self-contained flats.</p>	<p>No objection.</p>

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
S/35087 Dwr Cymru Welsh Water c/o Ove Arup & Partners Ltd., 4 Pierhead Street, Cardiff, CF10 4QP	Proposed development of a storm water sewer outfall, plus associated engineering operations, to provide a suitable discharge point for the Station Road storm water sewer improvement scheme, into the New Dafen River Balancing Pond.	No objections.
S/35098 Mr. and Mrs. K. Badman, 23 Llwynycfarthwch, Llanelli. SA15 1GY	Proposed single storey front porch extension and garage conversion to living accommodation.	No objections.

42. PROHIBITION OF WAITING AT PEN YR HEOL DRIVE, LLANELLI - REDUCTION / REVOCATION

The Town Clerk reported the receipt of an e-mail with plan attached thereto dated 30th January 2017, received from the Traffic Management Technician, Carmarthenshire County Council (copies having been previously circulated to members).

The e-mail confirmed that following a request by a local member if was proposed that there would be a reduction / revocation to the prohibition of waiting at Pen yr Heol Drive, Llanelli.

RESOLVED – that no objection be made to the proposal.

43. WAITING RESTRICTION AND STREET PARKING PLACES CONSOLIDATION (VARIATION NO. 33) ORDER 2017

The Town Clerk reported the receipt of a Public Notice with plans attached thereto dated 8th February 2017, received from the Chief Executive, Carmarthenshire County Council (copies having been previously circulated to members).

RESOLVED – that no objection be made to the proposed Order.

44. IMPOSITION OF ROAD HUMPS IN STATION ROAD, LLANELLI

The Town Clerk reported the receipt of a Public Notice with plan attached thereto dated 18th January 2017, received from the chief Executive, Carmarthenshire County Council (copies having been previously circulated to members).

RESOLVED – that no objection be made to the proposed Order.

45. SHOP-AND-DROP PROPOSALS, LLANELLI

The Town Clerk reported the receipt of an e-mail together with a site plan dated 19th January 2017, received from John McEvoy, Carmarthenshire County Council's Traffic Management Officer (copies having been previously circulated to members).

The proposal is to incorporate new limited waiting parking bays (so called 'Shop-and-Drop' bays) in the town centre to aid turnover of parking and thereby increase the vibrancy of the town centre.

RESOLVED – that no objection be made to the 'Shop-and-Drop' proposals.

46. REFORM OF SCHOOL GOVERNANCE REGULATORY FRAMEWORK – CONSULTATION

The Town Clerk reported the receipt of a consultation document dated 11th November 2016, received from the Welsh Government regarding the Reform of School Governance: Regulatory Framework (copies having been previously circulated to members for their consideration and observations).

The Town Clerk informed members that only Councillor Darkin had submitted responses to the documents and as a result, it was

RESOLVED – that Councillor Darkin's responses be endorsed and approved and submitted to the Education Directorate, Welsh Government.

The Meeting concluded at 6.18 p.m.

JOINT STANDING COMMITTEE ON ESTIMATES

13th February 2017

At a Meeting of the **JOINT STANDING COMMITTEE ON ESTIMATES** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 13th February 2017 at 6.20 p.m.

PRESENT: Councillors W.G. Thomas (Town Mayor)(Chairman), M.J.P. Burns, D.Ll. Darkin, J.S. Edmunds, J.P. Jenkins, Mrs. S. Najmi, J. Owen, R.T. Price, Mrs. L.J. Stedman, D. Thomas and Mrs. J. Williams.

APOLOGIES: Councillors R.M. Davies, Mrs. P.J. Edmunds, A.H. Hitchman, Ms. Ff.S. Larsen, W.J. Lemon, C.C. Lucas (Leader of the Council), Mrs. R.F. Price and C.L. Thomas.

1. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

2. ESTIMATES OF INCOME AND EXPENDITURE 2017/2018

Members considered a report prepared by the Town Clerk setting out draft estimates for income and expenditure for the financial year 2017/2018 (copies having been previously circulated to members).

RESOLVED – that the draft estimates be adopted as presented, and that the Town Council does precept upon Carmarthenshire County Council as the Rating Authority the sum of £800,000, this precept representing a Council Tax element of £92.52 for Band ‘D’ properties, a decrease of £0.70 from the previous financial year.

The Meeting concluded at 6.24 p.m.

BUILDING AND FINANCE COMMITTEE

13th February 2017

At a Meeting of the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 13th February 2017 at 6.25 p.m.

PRESENT: Councillors Mrs. J. Williams (Chairman), M.J.P. Burns, D.Ll. Darkin (substitute for Cllr. C.C. Lucas), J.S. Edmunds, J. Owen, Ms. S. Najmi (substitute for Cllr. Mrs. P.J. Edmunds), Mrs. L.J. Stedman (Vice-Chairman), D. Thomas and W.G. Thomas (Town Mayor).

APOLOGIES: Councillors Mrs. P.J. Edmunds, W.J. Lemon and C.C. Lucas (Leader of the Council).

63. FINANCIAL REPORTS

Consideration was given to the Budget Review report of the Town Clerk, Income and Expenditure report for the period 1st April 2016 – 31st January 2017 and payment schedule (copies having been previously circulated to members).

(1) INCOME AND EXPENDITURE

RESOLVED – that the Income and Expenditure report for the period 1st April 2016 – 31st January 2017, in the sums of £913,234 and £674,505 respectively be approved.

(2) VIREMENTS/EARMARKED RESERVES

RESOLVED – that the Budget Review report dated 13th February 2017, be noted and approved.

(3) ACCOUNTS FOR PAYMENT

RESOLVED – that the payment schedule showing cheque payments in respect of voucher nos. 14718 - 14743 (inclusive), in the sum of £20,403.75, and Direct Debit, BACS payments and Other Payments, in the sum of £12,492.57, £35,728.93 and £0 respectively, be approved.

64. COMMUNITY CENTRE

(1) HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the month of January 2017 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

(2) HIRING CHARGES

Further to Minute No. 67 of the Committee meeting held on 15th February 2016, members reviewed the charges currently in operation for the Council's community centres.

RESOLVED – that the charges for the financial years commencing 1st April 2017, be as follows:

Glenalla Community Centre	P	(Incl VAT)	S	(Incl VAT)	C	(Incl VAT)
Main Hall	£6.08	£7.30	£8.50	£10.20	£10.00	£12.00
Glenalla Civic Hall	P	(Incl VAT)	S	(Incl VAT)	C	(Incl VAT)
Main Hall	£7.50	£9.00	£10.00	£12.00	£12.50	£15.00
Concert Hire	£15.00	£18.00	£19.00	£22.80	£23.00	£27.60
Piano	£0.00	£0.00	£0.00	£0.00		
Lakefield Community Centre	P	(Incl VAT)	S	(Incl VAT)	C	(Incl VAT)
Main Hall (Gym Club)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Room 1	£3.00	£3.60	£4.25	£5.10	£5.50	£6.60
Room 2	£3.00	£3.60	£4.25	£5.10	£5.50	£6.60
Room 3	£5.00	£6.00	£6.50	£7.80	£8.00	£9.60
Room 4	£5.00	£6.00	£6.50	£7.80	£8.00	£9.60
Room 5 (Gym Club)	£8.25	£9.90				
Room 6	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Llanerch Community Centre	P	(Incl VAT)	S	(Incl VAT)	C	(Incl VAT)
Main Hall	£6.08	£7.30	£8.50	£10.20	£10.00	£12.00
Committee Room	£3.90	£4.68	£5.50	£6.60	£7.00	£8.40
Group Practice	£7.75	£9.30				
Playgroup	£7.75	£9.30				
Paddock Street Community Centre	P	(Incl VAT)	S	(Incl VAT)	C	(Incl VAT)
Main Hall	£5.75	£6.90	£7.50	£9.00	£9.00	£10.80
Penymorfa Community Centre	P	(Incl VAT)	S	(Incl VAT)	C	(Incl VAT)
Main Hall	£6.08	£7.30	£8.50	£10.20	£10.00	£12.00
St. Barnabas Community Centre	P	(Incl VAT)	S	(Incl VAT)	C	(Incl VAT)
Main Hall	£6.08	£7.30	£8.50	£10.20	£10.00	£12.00
Committee Room	£4.10	£4.92	£5.50	£6.60	£8.00	£9.60
Wesleyan Community Centre	P	(Incl VAT)	S	(Incl VAT)	C	(Incl VAT)
Either Room	£6.08	£7.30	£8.50	£10.20	£10.00	£12.00
Birthday Party 3 ½hour period	£19.17	£23.00				

Code

P	Hire by the public or local societies/organisations.
S	Hire by charitable/fund raising organisations and local authorities.
C	Hire for profit and by companies.

(3) BOILER REPLACEMENTS

Members considered the Town Clerk's report regarding the central heating boilers at Paddock Street and St. Barnabas Community Centres (copies having been previously circulated to members).

Following several failed attempts to repair both Paddock Street and St. Barnabas Community centres boilers, the Council's Heating Engineers, Lorne Stewart plc., had condemned both and due to the urgency because of the cold weather conditions causing hirers to complain and cancel bookings. Lorne Stewart had been asked to install new boilers at a cost of £2,645 and £4,989 (plus VAT) respectively.

RESOLVED – that the actions taken be approved and endorsed.

65. COMMUNITY DEVELOPMENT OFFICER'S REPORT

Further to Minute No. 56 of the Committee meeting held on 19th December 2016, consideration was given to the written report of the Community Development Officer (copies having been previously circulated to members). The report dealt with the following:

(1) PRIDE IN THEIR PATCH AND LLANELLI LITTER TASK FORCE

The Pride In Their Patch Project will be looking to support community environmental projects in and around Llanelli. Following community consultation the group will be developing an Action Plan for 2017.

A Llanelli Litter Task Force has been developed and had met recently and will look at community environmental concerns in Llanelli. The group is being led by Lee Waters, AM and will next meet in May 2017.

RESOLVED – that the information be noted.

This meets goals 2, 4 and 5 of The Wellbeing and Future Generations Act 2015.

(2) LLANELLI COMMUNITY PROJECT

Llanelli Community Project AGM and celebration event will take place on Tuesday, 7th March 2017 at Llanelli Library at 6.00 p.m. All are welcome.

RESOLVED – that the information be noted.

This meets goals 1, 2, 3, 4 and 5 of The Wellbeing and Future Generations Act 2015.

(3) FUSION CULTURAL CELEBRATION EVENT

The Fusion Cultural event will take place in Llanelli town centre on Saturday, 4th March 2017. There will be a number of activities located in the town centre celebrating the culture of Llanelli. There will be story telling in the Library and a film and music workshop in The Vestry. As part of the week long events Llanelli Town Council will be hosting a 'Meet The Mayor' event on Tuesday, 28th February 2017. Four local primary schools will have an opportunity to meet Councillor Thomas, visit the Mayor's Parlour and understand the role and reasonability that the Town Council has within the community. Welsh Government is funding the events in Llanelli with a number of events also being held in Ammanford and Carmarthen.

RESOLVED – that the information be noted.

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing and Future Generations Act 2015.

(4) LLANELLI TOWN CENTRE PLAY PROVISION

Working in partnership with Felinfoel Family Centre, The BID, Communities First and The Elli Centre providing a pilot family learning and childcare sessions in the St. Elli Centre. The sessions

RESOLVED – that the information be noted.

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing and Future Generations Act 2015.

(5) DATES FOR DIARIES AND COMMUNITY ACTIVITY – DECEMBER AND JANUARY

- Ty Golau dementia drop in meets every Thursday 10.30am – 12.00pm at the Antioch Centre, St. David's Day celebrations will take place on 2nd March at 10.30 a.m.;
- Sospan Shedders (Men's Shed) will be next meeting at 1.45 pm Antioch Centre Morfa on 20th February 2017;
- Antioch Centre OAP Lunch Club - Every Monday at 12.00 pm- 1.30pm;
- Every Tuesday evening Antioch Centre - Tenovus Singing Along 6.30 pm - 8.00 pm;
- Llanelli Multicultural Network Wellbeing day - Saint Paul's Family Centre every Friday 1.30pm -3.00pm;
- Y Lle Welsh Youth Group - 6.00 pm - 8.00 pm every Thursday night, youth club for young people;
- Fusion Cultural events will take place from the 28th February to 4th March, with a number of events being held in the town centre;

- Communities First are running a number of Free Family Activities in February Half Term. Family activity Day on Saturday, 18th February 2017 in Llanelli Leisure Centre between 10.00 a.m. – 4.00 p.m. Half Term Family Camp on Tuesday, 21st and Wednesday, 22nd February 2017 in Llanelli Leisure Centre between 11.00 a.m. and 4.00 p.m.

RESOLVED – that the information be noted.

66. INTERNAL AUDIT REPORT

Further to Minute No. 29 of the Committee meeting held on 19th September 2016, consideration was given to the Internal Audit Report 2016-17 (Interim Update) prepared by Auditing Solutions Ltd. (copies having been previously circulated to members).

RESOLVED – that the information be noted.

67. PUBLIC FOOTPATHS

Further to Minute No. 38 of the Committee meeting held on 17th October 2016, the Town Clerk reported the receipt of the Footpath Inspection Report for the end of December 2016 from Twyn Landscapes (copies having been previously circulated to members).

RESOLVED – that the reports be noted and forwarded to the County Council.

68. CORONATION ROAD ALLOTMENTS

Members considered the Town Clerk's report regarding the damage caused to the hedgerow which serves as a boundary to the allotment gardens (copies having been previously circulated to members).

Persons unknown had set fire to the bushes, however, as a result of a passer-by contacting the fire brigade the damage was kept to a minimum. In order to secure the site the Council's Contractor, HRJ Carpentry, had erected a wooden fence to replace the burnt hedgerow at a cost of £420.

RESOLVED – that the actions taken are endorsed and the cost of the new fencing, in the sum of £420 be noted and approved.

69. VAT INSPECTION

Members considered the Town Clerk's report regarding the recent VAT Assurance Inspection undertaken by HMRC (copies having been previously circulated to members).

There having been no significant matters raised, it was

RESOLVED – that the report be noted.

70. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) GRANTS – UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972 UNLESS OTHERWISE STATED

Having considered the following applications (copies having been previously circulated to members), it was

RESOLVED as follows –

Royal Welsh Agricultural Society – that the matter be noted.

(2) SPONSORSHIP

Liam Testino-Lee, 21 Heol Innes, Llanelli – it was agreed that a grant of £100 be made following verification and confirmation of the person's participation.

(3) LETTERS OF THANKS

RESOLVED – that the letters of thanks received from Llanelli Ramblers, Carmarthenshire Youth and Children's Association, Prince Philip Hospital Radio and Bryngwyn School be noted with pleasure.

The Meeting concluded at 6.35 p.m.

EX-TOWN MAYORS' COMMITTEE

23rd February 2017

At a Meeting of the **EX-TOWN MAYORS' COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 23rd February 2017 at 6.00 p.m.

PRESENT: Councillors Mrs. J. Williams (In the Chair), M.J.P. Burns, Mrs. P.J. Edmunds, Mrs. L.J. Stedman and D. Thomas.

ALSO PRESENT: Councillors W.G. Thomas (Town Mayor) and J.S. Edmunds (Town Mayor-Elect).

APOLOGIES: Councillors A.H. Hitchman, J.P. Jenkins, W.J. Lemon, C.C. Lucas (Leader of the Council), Ms. S. Najmi and R.T. Price.

1. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

2. TOWN MAYOR –ELECT 2017/2018

The Chairman welcomed Councillor J.S. Edmunds, the Town Mayor-Elect for the forthcoming municipal year and the current Town Mayor (Councillor W.G. Thomas) to the meeting (copies of the Mayoral Handbook having been previously circulated to members).

Members were informed that the Town Clerk had already had met with Councillor Edmunds to go through the details set out in the Mayoral Handbook.

The Town Mayor-Elect confirmed that he was fully aware of the requirements and obligations of the office and was honoured to be offered the opportunity to serve his community as Town Mayor during 2017/18.

The Chairman and members extended their congratulations and best wishes to him, for the forthcoming municipal year.

3. ANNUAL MEETING

Further to Minute No. 15 of the Committee meeting held on 15th February 2016, it was

RESOLVED – that arrangement be made for the Annual Meeting to be held on Wednesday, 10th May 2017 as in the previous years.

The Meeting concluded at 6.12 p.m.

SELWYN SAMUEL CENTRE COMMITTEE

23rd February 2017

At a Meeting of the **SELWYN SAMUEL CENTRE COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Thursday, 23rd February 2016 at 6.14 p.m.

PRESENT: Councillors Mrs. P.J. Edmunds (Chairman), M.J.P. Burns (substitute for Cllr. R.t. Price), J.S. Edmunds (substitute for Cllr. Ms. S. Najmi), J. Owen, Mrs. L.J. Stedman, D. Thomas (substitute for Cllr. R.M. Davies), W.G. Thomas (Town Mayor) and Mrs. J. Williams.

APOLOGIES: Councillors R.M. Davies, A.H. Hitchman and Ms. S. Najmi.

14. FINANCIAL REPORT

Consideration was given to the report prepared by the Town Clerk, giving a detailed analysis of cumulative income and expenditure for the period between 1st April 2016 and 31st January 2017, in the sums of £43,462 and £53,978 respectively (copies having been previously circulated to members).

RESOLVED – that the aforementioned report be adopted and approved.

15. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

16. CONCESSIONAIRE RENTAL POSITION

Further to Minute No. 13 of the Committee meeting held on 16th January 2017, members considered a report prepared by the Town Clerk (copies having been previously circulated to members).

The report informed members that the concessionaire, Mr. Paul Francis, had responded to the Solicitor's letter previously authorised by the Committee.

Mr. Francis had offered to pay £500 per week and this was shown in an Appendix to the report together with an allowance made against the demand for energy charges reimbursement.

Following a discussion, it was

RESOLVED – that the Committee accepts the offer of £500 per week and in order to help the concessionaire the charge for energy costs as at 31st March 2017, will be waived as a one-off offer of assistance.

The Meeting concluded at 6.20 p.m.