

LLANELLI TOWN COUNCIL

MINUTES

Page Nos.

Llanelli Town Council	4 th November 2015	89 - 91
Planning, Licensing and Consultation Committee	9 th November 2015	92 - 97
Stebonheath Development Committee	10 th November 2015	98 - 100
Building and Finance Committee	23 rd November 2015	101 - 107
Town Twinning Committee	23 rd November 2015	- 108 -

LLANELLI TOWN COUNCIL

ORDINARY MEETING

4th November 2015

At an Ordinary Meeting of **LLANELLI TOWN COUNCIL** held at The Old Vicarage, Town Hall Square, Llanelli, on Wednesday, 4th November 2015 at 6.00 p.m.

PRESENT: Councillor C.J. Reed, MBE. (Deputy Town Mayor)(Presiding)

Councillors

Bigyn Ward

Elli Ward

Glanymor Ward

Mrs. R.F. Price

A.H. Hitchman
W.J. Lemon

Lliedi Ward

Mrs. V.J. Johns
C.L. Thomas
W.G. Thomas

Tyisha Ward

C.C. Lucas (Leader of the Council)
R.T. Price

APOLOGIES: Councillors Mrs. S. Najmi (Town Mayor), M.J.P. Burns, R.M. Davies, J.S. Edmunds, Mrs. P.J. Edmunds, J.P. Jenkins, Ms. Ff.S. Larsen, J. Owen, Mrs. L.J. Stedman, D. Thomas and Mrs. J. Williams.

40. VERIFICATION AND CONFIRMATION OF MINUTES

RESOLVED – that the following minutes of the Town Council, its committees and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received and confirmed respectively:-

Llanelli Town Council	7 th October 2015
Llanelli Joint Burial Authority	9 th September 2015
Planning, Licensing and Consultation Committee	12 th October 2015
Building and Finance Committee	19 th October 2015

41. MATTERS ARISING

Further to Minute No. 26 of the Planning, Licensing and Consultation Committee, members requested that the information be circulated to all members.

RESOLVED – that the information be circulated to all members.

42. LLANELLI BUSINESS IMPROVEMENT DISTRICT

Further to Minute No. 53 of the Council meeting held on 1st October 2014, the Town Clerk reported the receipt of a Notice of Ballot, Summary of Arrangements and Proposal Document (copies having been previously circulated to members).

RESOLVED – that the Town Clerk be authorised to cast the Council's two votes in favour of the establishment of a BID in Llanelli.

43. CARMARTHENSHIRE CITIZENS ADVICE

The Town Clerk reported the receipt of an invitation for the Town Council to attend the Annual General Meeting of Carmarthenshire Citizens Advice to be held at Carmarthen Leisure Centre, Llansteffan Road, Carmarthen on Thursday, 12th November at 6.00 p.m. (copies having been previously circulated to members).

RESOLVED – that two members of the Council be authorised to attend.

44. AGE CYMRU SIR GÂR

The Town Clerk reported the receipt of an e-mail date 28th October 2015, inviting the Council to send representatives to their Annual General Meeting which was to be held on Tuesday, 1st December 2015 at The Diplomat Hotel, Felinfoel, Llanelli at 12.30 p.m. (copies having been previously circulated to members).

RESOLVED – that two members of the Council be authorised to attend.

45. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members):

- (1) Direct Information Service Issues 867 & 870;
- (2) Talking Health – Autumn newsletter;
- (3) Strengthening Local Democracy – notes of meeting held on 22nd Sept 2015;
- (4) Llanelli Town Centre Task Force – Aims, Objectives and Key Principles
- (5) Carmarthenshire Community Safety News – November 2015;
- (6) Llanelli Traffic Management Working Group – minutes 14th July 2015;
- (7) Public Meeting with the First Minister, Carwyn Jones, AM. At St. Peter's Civic Hall, Carmarthen on Thursday, 19th November at 6.00 p.m.;
- (8) Rainscape Newsletter – October 2015.

FURTHER RESOLVED – that the undermentioned matters be noted (copies of which having previously been made available to members):

- (1) Natural Resource Management Bulletin- October 2015;
- (2) Transforming Mental Health Services – issues paper;
- (3) Town and Community Council News October 2015 – Welsh Government.

The Meeting concluded at 6.10 p.m.

PLANNING, LICENSING AND CONSULTATION COMMITTEE

9th November 2015

At a Meeting of the **PLANNING, LICENSING AND CONSULTATION COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 9th November 2015 at 6.00 p.m.

PRESENT: Councillors C.J. Reed, MBE (Chairman)(Deputy Town Mayor), A.H. Hitchman, Mrs. V.J. Johns, Ms. Ff.S. Larsen, Mrs. S. Najmi (Town Mayor), Mrs. R.F. Price, R.T. Price and C.L. Thomas (Vice-Chairman).

APOLOGIES: Councillors R.M. Davies and J.P. Jenkins.

28. TOWN AND COUNTRY PLANNING ACT

(1) PLANNING APPLICATIONS

The Town Clerk reported the receipt of the undermentioned applications which had been sent to the Town Council by Carmarthenshire County Council's Head of Planning for its consideration and observations.

RESOLVED – that the comments shown in column 3 hereunder be forwarded to the Head of Planning:-

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
S/32874 Mr. Martin Taffetsauffer, 38 Inkerman Street, Llanelli. SA15 1SA	Proposed conversion of existing office building into 7 no. residential flats along with extension at rear of property. 107 Station Road, Llanelli, SA15 1YS	No objection.
S/32082 Mr. Karl Morgan, 98 Marble Hall Road, Llanelli. SA15 1NH	Existing garage to be demolished and rebuilt (Amended plans).	No objection.

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
<p>S/32879 Mr. Mark & Karl Davies, Swan Y Mor, Myrtle Hill,</p>	<p>Development of a retail unit on land currently used for car parking (Phase 1). Demolish existing units 3 & 4 and replace with a single unit (Phase 2). Former Yard, Great Western Crescent, Llanelli. SA15 2RL</p>	<p>No objection.</p>
<p>S/32892 Solar Park Developments Ltd., c/o Mark Dickinson, Land at Morfa Ynys Farmlands, Morfa, Llanelli. SA15 2DY</p>	<p>Development of a 3MW Solar PV Array including ancillary buildings, landscaping and access to site.</p>	<p>No objection.</p>
<p>S/32902 Mr. W.E. Ephgrave, 35 Brickyard Row, The Links, Machynys, Llanelli. SA15 2DZ</p>	<p>Proposed conservatory extension.</p>	<p>No objection.</p>
<p>S/32917 Andrew Davies, 5 Pyntws Terrace, Trostre Road, Llanelli. SA15 1JZ</p>	<p>Single storey garage for no. business use.</p>	<p>No objection.</p>
<p>S/32919 Mr. and Mrs. Ellis Broderick, 16 Coedcae Road, Llanelli. SA15 1HJ</p>	<p>Demolition of existing dormer bungalow and the erection of a new 3 bed dormer bungalow.</p>	<p>No objection.</p>

(2) PARCEL OF LAND AT ANDREW STREET, LLANELLI –
UNAUTHORISED CHANGE OF USE

The Town Clerk reported the receipt of the Inspector's Appeal Decision dated 26th October 2015, which concluded that the Appeal was unsuccessful on the grounds stated therein (copies having been previously circulated to members).

RESOLVED - that the information be noted.

**29. LICENSING ACT 2003 – NOTIFICATION OF LICENCE
APPLICATIONS TO THE LICENSING SECTION,
CARMARTHENSHIRE COUNTY COUNCIL**

MCDONALDS RESTAURANT, TROSTRE RETAIL PARK, LLANELLI

The Town Clerk reported the receipt of a Notification of Licence Application for Minor Variation Application to the internal layout of McDonalds Restaurant, Trostre Retail Park, Llanelli (copies having been circulated to members prior to the start of the meeting).

RESOLVED – that the application be noted.

**30. WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015 –
DRAFT STATUTORY GUIDANCE**

The Town Clerk reported the receipt of a letter dated 7th September 2015, from the Director of Local Government, Welsh Government (copies having been previously circulated to members).

The draft statutory guidance is relevant to community and town councils in Wales for them to consider what steps they could take to contribute to meeting the local objectives included in the local well-being plan.

RESOLVED – that the information be noted.

26. AIR QUALITY WITHIN LLANELLI TOWN

Further to Minute No. 26 of the Committee meeting held on 12th October 2015, the Town Clerk reported the receipt of a letter dated 5th October 2015 from the Public Health Services Manager, Carmarthenshire County Council (copies having been previously circulated to members).

Members' were informed that the information gathered would be used to assist the formal declaration of the Air Quality Management Area and would help to generate an Action Plan which would be forwarded to the Welsh Government informing them of the work that will be undertaken by Carmarthenshire County Council to try and improve the air quality within the boundary of the Air Quality Management Area.

RESOLVED – that the proposals to designate an Air Quality Management Area (AQMA) in Llanelli and to prepare an Action Plan be welcomed and that there are no objections to the proposed boundary of the AQMA.

27. MID AND WEST WALES FIRE AND RESCUE SERVICE

Further to Minute No. 27 of the Committee meeting held on 10th November 2014, the Town Clerk reported the receipt of the Draft Annual Improvement Plan 2016/17 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

28. INDEPENDENT REMUNERATION PANEL FOR WALES DRAFT ANNUAL REPORT

Further to Minute No. 29 of the Committee meeting held on 10th November 2014, the Town Clerk reported the receipt of an e-mail dated 8th October 2015 letter dated 2nd October 2014, from the Democracy, Diversity and Remuneration Department, Local Government Democracy Division, Welsh Government (copies of the letter and Section of the report referring to Town and Community Councils having been previously circulated to members).

RESOLVED – that the information be noted.

29. DRAFT PUBLIC SERVICES OMBUDSMAN (WALES) BILL

The Town Clerk reported the receipt of a letter dated 21st October 2015, received from the Chair of the National Assembly for Wales' Finance Committee (copies having been previously circulated to members).

RESOLVED – that the information be noted.

**30. PROPOSAL FOR A “PUBLIC SPACES PROTECTION ORDER”
CARMARTHENSHIRE**

The Town Clerk reported the receipt of a letter dated October 2015, received from the Environmental Enforcement Policy and Strategy Officer, Carmarthenshire County Council together with a copy of the proposed Carmarthenshire County Council (Dog Control) Public Spaces Protection Order 2016 (copies having been previously circulated to members).

RESOLVED – that the Town Clerk be authorised to respond to the consultation expressing the Council's support for the proposals.

31. PROHIBITION OF WAITING AT ANY TIME AT LLYS YR HEN FELIN/SWANFIELD PLACE, LLANELLI

The Town Clerk reported the receipt of an e-mail dated 3rd November 2015, received from the Traffic Management Technician, Environment Department, Carmarthenshire County Council, together with a scale plan illustrating the proposals (copies having been previously circulated to members).

The e-mail informed members that a request had been received for the placing of a Prohibition of Waiting at any time at Llys Yr Hen Felin/Swanfield Place in order to aid road safety at this location.

RESOLVED – that the proposal be supported.

32. PROPOSED CLOSURE OF COPPERWORKS INFANTS AND NURSERY SCHOOL AND LAKEFIELD PRIMARY SCHOOL

The Town Clerk reported the receipt of an e-mail dated 2nd November 2015, received from the Director of Education and Children’s Services, Carmarthenshire County Council, together public notice and explanatory note (copies having been previously circulated to members).

This was due to the formation of a new dual-stream Category 2, Community Primary school (“New School”) to be maintained by the Council from 1st September 2015 in the existing buildings of the current Copperworks Infant and Nursery and Lakefield Primary Schools. The new school is to be re-located and accommodated in new buildings on the former Draka site in Copperworks Road, Llanelli, with an anticipated completion date of 31st March 2018.

RESOLVED – that the information be noted.

33. LIMITED WAITING AND PROHIBITION OF WAITING AT MILL LANE, LLANELLI

The Town Clerk reported the receipt of an e-mail dated 6th November 2015, received from the Traffic Management Technician, Environment Department, Carmarthenshire County Council, with location plan attached (copies having been previously circulated to members prior to the start of the meeting).

The e-mail informed members that a request had been received for the placing of a Prohibition of Waiting at any time and limited waiting Monday to Saturday 1 hour no return within 1 hour at Mill Lane, Llanelli in order to aid road safety and orderly parking at this location.

RESOLVED – that the proposal be supported.

**34. CARMARTHENSHIRE COUNTY COUNCIL –
PLAY SUFFICIENCY ASSESSMENT OF FIXED PLAY AREAS**

The Town Clerk reported the receipt of an e-mail from Children’s Partnership Play Sufficiency Officer, Carmarthenshire County Council with Play Survey attached (copies having been circulated to members prior to the start of the meeting).

Section 11 of the Children and Families (Wales) Measure 2010 places a duty on all Local Authorities across Wales to assess and secure sufficient play opportunities for children in their area and as such a Play Survey for Organisations and Town and Community Councils had been produced.

RESOLVED – that the information be noted.

35. ONE VOICE WALES

INVITATION TO PROVIDE FEEDBACK

The Town Clerk reported the receipt of an e-mail received from One Voice Wales (copies having been circulated to members prior to the start of the meeting).

Members were informed that the Welsh Government was currently undertaking a review of the annual revenue grant paid to One Voice Wales to fund its work in supporting members councils and One Voice Wales asked if the Town Council could provide some feedback by no later than 16th November 2015.

RESOLVED – that the Town Clerk be authorised to provide positive feedback regarding the support and advice this Council receives from One Voice Wales.

35. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which together with detailed plans and schedules having previously been made available to members):

- (1) Improving Healthcare Services – Consultation Events.

The Meeting concluded at 6.30 p.m.

STEBONHEATH DEVELOPMENT COMMITTEE

10th November 2015

At a Meeting of the **STEBONHEATH DEVELOPMENT COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Tuesday, 10th November 2015 at 6.00 p.m.

PRESENT: Councillors Mrs. S. Najmi (Town Mayor)(Chairman), J.S. Edmunds, Mrs. V.J. Johns (substitute for Cllr. C.C. Lucas), Ms. Ff.S. Larsen, C.J. Reed, MBE. (Vice-Chairman)(Deputy Town Mayor), C.L. Thomas and W.G. Thomas.

APOLOGIES: Councillors J.P. Jenkins, W.J. Lemon, C.C. Lucas (Leader of the Council) and D. Thomas.

12. FINANCIAL REPORT

Consideration was given to the written report prepared by the Principal Administrative Officer, giving a detailed analysis of cumulative income and expenditure for the period between 1st April 2015 and 31st October 2015, in the sums of £10,922 and £10,331 respectively (copies having been previously circulated to members).

RESOLVED – that the aforementioned report be adopted and approved.

13. SAFETY INSPECTION

Further to Minute No. 5 of the Stebonheath Committee meeting held on 13th October 2014, the Town Clerk reported the receipt of a Safety Inspection Report prepared by the Council's Consultant Structural Engineers, Mel Williams Partnership, in September 2015 for the Season 2015 - 16 (copies having been previously circulated to members).

RESOLVED – that the inspection report be noted and approved.

14. PERIMETER WALL

(1) INVOICE

Further to Minute No. 11 of the Committee meeting held on 2nd September 2015, the Town Clerk reported the receipt of an Invoice from M. Hiorns dated 7th October 2015, in respect of the works carried out.

RESOLVED – that payment of the Invoice in the amount of £2,220.00 (incl. VAT) be noted and approved.

(2) RECEIPT OF E-MAIL

The Town Clerk reported the receipt of an e-mail from Maria Davies dated 12th October 2015 (copies having been previously circulated to members).

The e-mail thanked the Council for the work undertaken but also expressed Ms. Davies' disappointment that the rotaspikes were still in place and referred to the walls that had been constructed on the roundabouts in the area. The Town Clerk informed members that the work undertaken had been what the Council had tendered for and that all of the barbed wire and vegetation had been removed and that the wall had been repointed and cleaned and that no further work is planned but that the Council would continue to monitor the wall.

RESOLVED – that the Town Clerk responds to the e-mail to confirm that no further work is planned at this stage but that the situation will be monitored and to clarify that the stone walls on the roundabouts in Llanelli are the responsibility of Carmarthenshire County Council and not the Town Council.

15. SAFETY REGULATIONS

Further to Minute No. 9 of the Committee meeting held on 5th November 2014, the Town Clerk reported the receipt of an Invoice from WAM Construction for the removal of fixed seating from the Grandstand in the sum of £4,365.25 (plus VAT).

RESOLVED – that the matter be noted and approved.

16. SPONSORSHIP

Members received a verbal report from the Principal Administrative Officer informing them that Council had been invited to sponsor the league match between Llanelli Town F.C. and Tata Steel to be played at Stebonheath Park at a cost of £350.

RESOLVED – that approval be given for the Council to sponsor the above match.

17. CAFÉ AND MEDIA SUITE

Further to Minute No. 6 of the Committee meeting held on 6th July 2015, the Town Clerk reported the receipt of proposals from the Consultant Architect and Consultant Mechanical and Electrical Engineer (copies having been previously circulated to members).

The Principal Administrative Officer reported to members that some of the work needed had already been undertaken and there would be an opportunity later to view these works. The Football Club had replaced the carpet in the media suite and painted but there was still an issue with the glass misting up due to poor ventilation and heating.

RESOLVED – that the information be noted and that the work necessary be sent to tender by the Consultant Architect and that the information be reported to a future Committee meeting.

18. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

19. SOCIAL CLUB

The Town Clerk reported the receipt of an e-mail dated 27th September 2015, from Red Leisure Ltd. (copies having been previously circulated to members).

The e-mail requested a reduction in rent due to the financial situation and necessary works needed to improve the Social Club. Following a discussion, it was

RESOLVED – that the Consultant Architect be asked to investigate the works required in the Social Club and prepare a report for members' consideration at a future Committee meeting.

The Meeting concluded at 6.15 p.m.

BUILDING AND FINANCE COMMITTEE

23rd November 2015

At a Meeting of the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 23rd November 2015 at 6.00 p.m.

PRESENT: Councillors J.S. Edmunds (Chairman), Mrs. P.J. Edmunds, W.J. Lemon, J. Owen, C.C. Lucas (Leader of the Council), Mrs. L.J. Stedman, C.L. Thomas (deputising for Cllr. Mrs. J. Williams), W.G. Thomas and D. Thomas

APOLOGIES: Councillors M.J.P. Burns and Mrs. J. Williams (Vice-Chairman).

39. FINANCIAL REPORTS

(1) INCOME AND EXPENDITURE

Consideration was given to the written report of the Principal Administrative Officer giving a summary of income and expenditure for the period 1st April – 31st October 2015, in the sums of £605,674 and £460,860 respectively (copies having been previously circulated to members).

RESOLVED – that the aforementioned report be adopted and approved.

(2) ACCOUNTS FOR PAYMENT

Consideration was given to the written report of the Principal Administrative Officer relating to accounts for payment (copies having been previously circulated to members). The report indicated that cheque payments in respect of voucher nos. 14273 - 14289 (inclusive) amounted to £15,979.09, with Direct Debit, BACS payments and Other Payments amounting to £13,793.47, £16,119.05 and £0 respectively.

RESOLVED – that the accounts for payment be approved.

(3) VIREMENTS/EARMARKED RESERVES

RESOLVED – that the report of the Responsible Financial Officer dated 23rd November 2015, be noted and approved.

40. COMMUNITY CENTRE HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the month of October 2015 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

41. COMMUNITY DEVELOPMENT OFFICER'S REPORT

Further to Minute No. 33 of the Committee meeting held on 19th October 2015, consideration was given to the written report of the Project Development Officer together with copies of 'A Healthy Llanelli', Community Development Work Programme 2015-16 and Carmarthenshire County Council Rest Centre Review – November 2015 (copies having been previously circulated to members). The report dealt with the following:

(1) LLANELLI COMMUNITY PARTERSHIP

Members were informed that Llanelli Community Partnership had delivered a Healthy Llanelli workshop which was well attended by both community members and stakeholders. It looked at the possible opportunities of delivering Community Health Services in Llanelli which were highlighted in the attachment 'A Healthy Llanelli'. The next Community Partnership meeting would be held in early December with its focus being on the Future Generations Act and the findings from the Health Community Resilience Strategy meeting which was held on 12th November 2015.

RESOLVED – that the information be noted.

(2) COMMUNITY DEVELOPMENT PLAN AND REVIEW OF 2014/15

The Community Development Plan for 2014/15 had been reviewed and a draft programme for 2015/16 was attached for members' approval.

RESOLVED – that the 2015/16 Programme be approved.

(3) DEMENTIA SERVICES

The Community Development Officer informed members that following concerns expressed by The Llanelli Community Partnership regarding Dementia Care Services in Llanelli. She had been working closely with the Community Health Resource Team to introduce a new dementia service in conjunction with Llanelli Ty Golau who already had a dementia service in Kidwelly.

A group had now been set up consisting of 20 members who were meeting regularly at the Antioch Centre, Copperworks Road, Llanelli and now opportunities are being looked at including the development of a 'Dementia Friendly Llanelli' project.

RESOLVED – that the information be noted.

(4) PAVE THE WAY – COMMUNITY CANCER SERVICE

The first PAVE Course had been on 12th November 2015 at Llanerch Community Centre, the course would run for the next 6 weeks and consisted of clients from the Breast Care Centre, Prince Philip Hospital. The group had decided to focus on:

- Medication –the effects of;
- Food what to eat and what not to eat;
- Practical bra fittings;
- Exercise – the importance of - they will be having 30 mins of appropriate exercise per week during the course with support from the NERS team and a further support thereafter if they would like it;
- The importance of support and befriending;
- Importance of moving forward;
- Knowing what's around them with regards to other cancer community support and networks.

RESOLVED – that the information be noted and the project granted free use of Llanerch Community Hall for a further 12 months.

(5) T-WINNING PROJECT

The T-Winning Project community film and booklet launch would be held on Friday, 4th December 2015 at Y Ffwrnes Theatre, Llanelli. The year-long project has come to an end and it has been both enjoyable and challenging and the group and partners have worked well together and the Llety Young Peoples Youth Committee would like to formally thank Llanelli Town Council for all their support and continued commitment to the project.

RESOLVED – that the information be noted.

(6) LLANELLI COMMUNITY EMERGENCY PLAN

As part of the Llanelli Community Emergency Plan a successful Morfa 999 emergency day had been held in October at Maes Y Morfa School, which saw 120 pupils participate with nine blue light services with a further workshop of 30 Year 5 - 6 pupils and 11 parents looking at what was learnt on the day.

Carmarthenshire County Council's Emergency Planning Team has also been working closely with the Town Council to include the community centres as part of an evacuation process (if required) and a copy of the County's review of Rest Centres had been circulated to members.

RESOLVED – that the information be noted.

(7) CARMARTHENSHIRE COMMUNITY RESILIENCE STRATEGY –
HEALTH AND WELLBEING

The Carmarthenshire Community Resilience Strategy conference had been held on 12th November 2015, where the Community Development Officer had given a presentation focusing on the Llanelli Community Partnership and the community development work of the Council. A steering group had been formed to move the work forward for 2016/17.

RESOLVED – that the information be noted.

(8) CARMARTHENSHIRE INTEGRATED COMMUNITY STRATEGY –
ANNUAL FORUM

The Integrated Community Strategy for Carmarthenshire Annual Forum will be held on Tuesday, 1st December 2015 at Parc y Scarlets, Llanelli from 1.00 – 4.30 p.m. with the main focus being the Well-being of Future Generations (Wales) 2015 Act.

RESOLVED – that the Town Clerk, Community Development Officer and two councillors be authorised to attend the above forum.

42. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) GRANTS – UNDER SECTION 137 OF THE LOCAL GOVERNMENT
ACT 1972 UNLESS OTHERWISE STATED

Having considered the following applications (copies having been previously circulated to members), it was

RESOLVED as follows –

- (a) Antioch Centre – that a grant of £300 be made;
- (b) Cylch Meithrin Llanerch – that a grant of £300 be made;
- (c) Morfa Family Centre – that a grant of £300 be made;
- (d) Wales Air Ambulance – that a grant of £300 be made
- (e) Marie Curie Nurses – that a grant of £300 be made
- (f) Llanelli Multicultural Network – that a grant of £200 be made
- (g) British Red Cross – that the matter be noted.

(2) LETTERS OF THANKS

RESOLVED – that the letters of thanks received from Cancer Information & Support Services, Llanelli Floral Art Society, St Paul’s Family Centre Management Committee and Llanelli Centre for the Deaf be noted with pleasure.

43. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

44. LLANELLY HOUSE

Further to Minute No. 25(2) of the Committee meeting held on 13th July 2015, the Chairman welcomed Ms. Claire Deacon, Chief Executive, Cambrian Heritage Regeneration Trust (CHRT) and the Chairman of the Trust, Mr. John C. Williams, MBE. to the meeting and invited Ms. Deacon to begin her presentation.

Ms. Deacon began by thanking the Council for giving her the opportunity of giving an up-to-date report on Llanelly House and then summarised current activity in the house. The Downton Abbey exhibition had been extremely successful and had contributed to the improving financial performance; further exhibitions are planned in the future. Ms. Deacon also informed members that, if the Town Council agreed, CHRT trustees would like to install a “founders’ plaque” to note the contribution of the Town Council in safeguarding the future of Llanelly House.

Following a brief question and answer session the Chairman thanked Ms. Deacon and Mr. Williams for attending and they then left the meeting.

The Town Clerk then updated members on the position regarding the outstanding balance and a possible solution was discussed.

RESOLVED –

- (1) That members agree to the installation of a “founders’ plaque”, this to be at CHRT’s expense;
- (2) That a variation to the lease involving changes to the term and ground rent be discussed with CHRT, the ground rent to reflect Llanelly House’s financial performance and the use of the building and the Council's position to be safeguarded;
- (3) That details of any proposed lease variation be reported back to committee prior to final agreement.

45. C.A.T.C.H.U.P.

Further to Minute No. 22 of the Committee meeting held on 13th July 2015, members considered a report prepared by the Town Clerk (copies having been previously circulated to members).

The report summarised the role and performance of the organisation which operates across Carmarthenshire but with most of its workload in the Llanelli area. Its main source of income is a grant from Carmarthenshire County Council and in the past 2 years the organisation has received additional grants of £5,000 from the private sector, it is unlikely that these grants will be available in the current financial year thus increasing pressure on the organisation's finances.

RESOLVED – that the Council awards a grant of £2,500.

46. COLEG SIR GÂR (CSG) SPORTS ACADEMY

The Town Clerk reported receipt of a letter from the Assistant Head, Creative Industries, Sports and Public Services at CSG (copies having been circulated to members prior to the start of the meeting). This set out potential opportunities for the Town Council to support sports development activities at CSG in the 2015/16 and 2016/17 financial years.

Proposal 1 – 2015/2016:

- Llanelli Town Council will support women's rugby and name will appear on front of first team kit
- Llanelli Town Council will support the Academy physiotherapist and name will appear on back of kit

Proposal 2 – 2016/2017:

- Llanelli Town Council will be one of the Academy's principal supporters and name will appear on the back of all non playing kit (players and coaches), netball first team kit, women's rugby first team kit and physiotherapist's kit;
- Llanelli Town Council will support the Academy's sports development activities in schools and name will appear on kit;
- Llanelli Town Council will support the 5x30 activities and name will appear on kit;
- Llanelli Town Council support to be acknowledged in press releases, website and social media;
- Other elements of principal sponsor package.

RESOLVED –

- (1) that Proposal 1 be agreed at a cost of £750;
- (2) that Proposal 2 be agreed at a cost of £5000.

47. LAKEFIELD COMMUNITY CENTRE

Further to Minute No. 8 of the Committee meeting of 18th May 2015, the Town Clerk reported the receipt of an e-mail from the Consultant Architect together with a quotation from Messrs. Mike Williams Surveys for the monitoring of the boundary wall (copies having been previously circulated to members).

RESOLVED – that the information be noted and that the quotation be approved.

The Meeting concluded at 7.15 p.m.

TOWN TWINNING COMMITTEE

23rd November 2015

At a Meeting of the **TOWN TWINNING COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 23rd November 2015 at 7.16 p.m.

PRESENT: Councillors Mrs. L.J. Stedman (Chairman), J.S. Edmunds, Mrs. P.J. Edmunds, C.C. Lucas (Leader of the Council), C.L. Thomas, D. Thomas and W.G. Thomas.

APOLOGIES: Councillors A.H. Hitchman, Ms. Ff.S. Larsen and Mrs. J. Williams (Vice-Chairman).

1. LLANELLI RAMBLERS

The Town Clerk reported the receipt of a newsletter dated 12th October 2015, from Mr. Greison Thomas of the Llanelli Ramblers (copies having been previously circulated to members).

The newsletter commemorated the decennial visit of Randonneurs de l'Agenais to Llanelli and gave a detailed account of their itinerary, the visit was a great success and they looked forward to their return trip to Agen.

RESOLVED – that the information be noted with pleasure.

2. AGEN TWINNING COMMITTEE

The Town Clerk informed members that a small delegation from the Agen Twinning Committee would be visiting Llanelli in December in order to attend the launch of the T-Winning Towns project film and booklet, the delegation will be responsible for the cost of travel from Agen to Bristol; a further delegation will visit Cardiff in February and will be responsible for all their own costs.

RESOLVED – that the Town Council contributes to the cost of meals, transport and accommodation for the December delegation and the cost of a meal for the February delegation with the detailed arrangements being agreed with the Chairman in consultation with the Leader.

The Meeting concluded at 7.22 p.m.