

# LLANELLI TOWN COUNCIL

## MINUTES

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## LLANELLI TOWN COUNCIL

### ORDINARY MEETING

2<sup>nd</sup> September 2015

At an Ordinary Meeting of **LLANELLI TOWN COUNCIL** held at The Old Vicarage, Town Hall Square, Llanelli, on Wednesday, 2<sup>nd</sup> September 2015 at 6.00 p.m.

**PRESENT:** Councillor Mrs. S. Najmi (Town Mayor)(Presiding)

### Councillors

#### **Bigyn Ward**

M.J.P. Burns  
D. Thomas

#### **Elli Ward**

Mrs. P.J. Edmunds  
Mrs. R.F. Price

#### **Glanymor Ward**

R.M. Davies  
A.H. Hitchman  
W.J. Lemon  
Mrs. L.J. Stedman

#### **Lliedi Ward**

Mrs. V.J. Johns  
Mrs. J. Williams

#### **Tyisha Ward**

C.C. Lucas (Leader of the Council)  
J. Owen  
R.T. Price

**APOLOGIES:** Councillors J.S. Edmunds, J.P. Jenkins, Ms. Ff.S. Larsen, C.J. Reed, C.L. Thomas and W.G. Thomas.

## 29. VERIFICATION AND CONFIRMATION OF MINUTES

**RESOLVED** – that the following minutes of the Town Council, its committees and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received and confirmed respectively:-

|  |                            |
|--|----------------------------|
| Llanelli Town Council                          | 1 <sup>st</sup> July 2015  |
| Llanelli Joint Burial Authority                | 10 <sup>th</sup> June 2015 |
| Planning, Licensing and Consultation Committee | 6 <sup>th</sup> July 2015  |
| Stebonheath Development Committee              | 6 <sup>th</sup> July 2015  |
| Building and Finance Committee                 | 13 <sup>th</sup> July 2015 |

## 30. ONE VOICE WALES ANNUAL GENERAL MEETING

### (1) 2015 ANNUAL CONFERENCE AND AGM

The Town Clerk reported the receipt of an e-mail messaged dated 29<sup>th</sup> July 2015, received from One Voice Wales asking for the names of delegates to attend the Conference and Annual General Meeting (copies having been previously circulated to members).

**RESOLVED** – that Councillors Mrs. P.J. Edmunds, J.P. Jenkins, C.J. Reed, MBE (Deputy Town Mayor) and R.T. Price be nominated to attend both the Conference and AGM with Councillor Mrs. R.F. Price as substitute.

### (2) MOTIONS

Further to Minute No. 26 of the Council meeting held on 1<sup>st</sup> July 2015, the Town Clerk reported the receipt of a letter dated 11<sup>th</sup> August 2015, from the Chief Executive listing the nine motions which were being put forward at the One Voice Wales' Annual General Meeting on Saturday, 3<sup>rd</sup> October 2015 (copies having been previously circulated to members).

**RESOLVED** – that the Town Council fully supports Motions 1 – 8 (inclusive) and opposes Motion 9.

## 31. PARC HOWARD ASSOCIATION

The Town Clerk reported the receipt of a letter dated 24<sup>th</sup> July 2015, received from the Acting Administrator of Parc Howard Association inviting the Town Mayor (Councillor Mrs. S. Najmi) to attend an Open Meeting of the Association on Saturday, 5<sup>th</sup> September 2015 (copies having been previously circulated to members).

**RESOLVED** – that it was not appropriate for the Mayor to attend the Open Meeting in her mayoral capacity.

### **32. LOCAL COLLABORATION**

Further to Minute No. 73 of the Council meeting held on 7<sup>th</sup> January 2015, members received notes of the last meeting which was held on 29<sup>th</sup> July 2015 (copies having been previously circulated to members).

#### **RESOLVED –**

- (1) that this Council suggests that meetings of the group be suspended until there is sufficient relevant business to warrant another meeting;
- (2) that the Town Clerk passes on this suggestion to the other members of the group.

### **33. MATTERS FOR INFORMATION**

**RESOLVED –** that the undermentioned matters be noted (copies of which having previously been made available to members):

- (1) Direct Information Service Issues 863, 864, 865 and 866;
- (2) Tax Collection and Management (Wales) Bill – factsheet;
- (3) Llanelly House – August Newsletter;
- (4) Llanelli Traffic Management Working Group – Minutes dated 14<sup>th</sup> April.

**FURTHER RESOLVED –** that the undermentioned matters be noted (copies of which having previously been circulated to members):

- (1) Public Service Ombudsman for Wales Annual Report;
- (2) Talking Health – Summer Newsletter;
- (3) Playing Fields Regulations 2015 – Statutory Guidance;
- (4) Wales Audit News – August;
- (5) Journal of British Weights and Measures Association – August 2015.

The Meeting concluded at 6.15 p.m.

## **EX-TOWN MAYORS' COMMITTEE**

2<sup>nd</sup> September 2015

At a Meeting of the **EX-TOWN MAYORS' COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 2<sup>nd</sup> September 2015 at 6.16 p.m.

**PRESENT:** Councillors C.C. Lucas (Leader of the Council). M.J.P. Burns, Mrs. P.J. Edmunds, A.H. Hitchman, W.J. Lemon, R.T. Price, Mrs. L.J. Stedman, D. Thomas and Mrs. J. Williams.

**APOLOGY:** Councillor J.P. Jenkins.

### **11. MAYORAL INVITATION**

The Town Clerk reported the receipt of a letter dated 12<sup>th</sup> August 2015, received from the Town Clerk of Maesteg Town Council inviting the Town Mayor and Consort to attend a Civic Service at Our Lady and St. Patrick's Parish Church, Maesteg (copies having been previously circulated to members).

**RESOLVED** – that the invitation be declined.

The Meeting concluded at 6.18 p.m.

## STEBONHEATH DEVELOPMENT COMMITTEE

2<sup>nd</sup> September 2015

At a Meeting of the **STEBONHEATH DEVELOPMENT COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 2<sup>nd</sup> September 2015 at 6.20 p.m.

**PRESENT:** Councillors Mrs. S. Najmi (Town Mayor)(Chairman), A.H. Hitchman (substitute for Councillor C.J. Reed (Deputy Town Mayor)(Vice-Chairman)), C.C. Lucas (Leader of the Council), W.J. Lemon and D. Thomas.

**APOLOGIES:** Councillors J.P. Jenkins, Ms. Ff.S. Larsen, C.L. Thomas and W.G. Thomas, C.J. Reed and J. Edmunds.

### 9. LLANELLI TOWN A.F.C.

Further to Minute No. 7 of the Committee meeting held on 13<sup>th</sup> October 2014, the Town Clerk reported the receipt of a letter from the Sponsorship Manager together with a list of Sponsorship Packages available (copies having been previously circulated to members).

**RESOLVED** – that the Council sponsors a Sponsors Board, a full page advert in the match day programme and a Patron's ticket at a cost of £515; this is in addition to the first team shirt sponsorship previously agreed.

### 10. RAIDERS RUGBY LEAGUE

Further to Minute No. 12 of the Stebonheath Committee meeting held on 5<sup>th</sup> November 2014, the Town Clerk reported that the Raiders Rugby League team had expressed an interest in continuing to play their home matches at Stebonheath next season.

**RESOLVED** – that the Town Council agrees, in principle, to allow Raiders to play at Stebonheath in 2016 and that the Town Clerk be authorised to sign a new agreement with the Raiders on condition that the terms are no less favourable than in 2015.

### 11. PERIMETER WALL

Further to Minute No. 4 of the Committee meeting held on 6<sup>th</sup> July 2015, the Town Clerk reported the receipt of Tenders for the removal of the barbed wire, repointing, re-rendering and painting of the wall at the end of Evans Terrace.

**RESOLVED** – that the lowest tender submitted by Mike Hiorns in the sum of £2,710 (plus VAT) be accepted; and that the work proceed as soon as practically possible.

The Meeting concluded at 6.30 p.m.

## PLANNING, LICENSING AND CONSULTATION COMMITTEE

7<sup>th</sup> September 2015

At a Meeting of the **PLANNING, LICENSING AND CONSULTATION COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 7<sup>th</sup> September 2015 at 6.00 p.m.

**PRESENT:** Councillors C.J. Reed, MBE (Chairman)(Deputy Town Mayor), A.H. Hitchman, J.P. Jenkins, Mrs. V.J. Johns and Mrs. S. Najmi (Town Mayor).

**APOLOGIES:** Councillors R.M. Davies, Ms. Ff. Larsen, Mrs. R.F. Price, R.T. Price and C.L. Thomas (Vice-Chairman).

### 13. TOWN AND COUNTRY PLANNING ACT

#### (1) PLANNING APPLICATIONS

The Town Clerk reported the receipt of the undermentioned applications which had been sent to the Town Council by Carmarthenshire County Council's Head of Planning for its consideration and observations.

**RESOLVED** – that the comments shown in column 3 hereunder be forwarded to the Head of Planning:-

| Ref No. and Name and Address of Applicant<br>(1)   | Proposed Development<br>(2)   | Observations<br>(3) |
|--|---|---------------------|
| S/32566<br>Messrs. Davies, Craddock,<br>c/o David Craddock,<br>16 Park Street, Llanelli.<br>SA15 3YE | Proposed change of use from offices to flats on the upper floors and ground floor to be retained as commercial use. To the rear of the building, external alterations to provide amenity space for both flats and external galvanised steel stairs to provide access to the upper floors. | No objection.       |

| Ref No. and Name and Address of Applicant<br>(1)   | Proposed Development<br>(2)  | Observations<br>(3) |
|--|--|---------------------|
| S/32608<br>HDD (Llanelli) Ltd.,<br>Units 12 and 13 Eastgate,<br>Stepney Place, Llanelli.<br>SA15 3YF | Change of use of Units 12 and 13 on the ground floor of the Cinema Building, from retail use to Class D2 use for a 24 hour health and fitness operation. | No objection.       |

(2) PARCEL OF LAND, ANDREW STREET, LLANELLI – UNAUTHORISED CHANGE OF USE OF LAND FOR COMMERCIAL GARAGE

The Town Clerk reported the receipt of an Enforcement Notice from the Head of Planning, Carmarthenshire County Council dated 5<sup>th</sup> August 2015 (copies having been previously circulated to members).

**RESOLVED** – that the information be noted.

#### 14. LICENSING APPLICATIONS

SEASIDE SPORTS AND SOCIAL CLUB, CROWN PARK, LLANELLI

The application was for regulated entertainment and supply of alcohol from Monday to Sunday between the hours of 9.00 a.m. to 12.00 a.m., late night refreshment on Monday to Sunday between the hours of 11.00 p.m. to 12.00 a.m. and on 12 occasions a year 09.00 a.m. to 01.00 a.m., New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

**RESOLVED** – that no objection be made to the application.

#### 15. REFORMING LOCAL GOVERNMENT

The Town Clerk reported the receipt of an e-mail dated 4<sup>th</sup> August 2015, from the Local Government Democracy Division of Welsh Government together with relevant extracts of the White Paper 'Reforming Local Government: Power to Local People' (copies having been previously circulated to members).

**RESOLVED** – that the information be noted.



## **16. WALES EFFICIENCY STRATEGY**

The Town Clerk reported the receipt of an e-mail dated 29<sup>th</sup> June 2015, from One Voice Wales together with consultation document (copies having been previously circulated to members).

**RESOLVED** – that the information be noted.

## **17. PROPOSED 20 M.P.H. SPEED LIMIT – BIGYN PARK TERRACE**

The Town Clerk reported the receipt of an e-mail dated 14<sup>th</sup> August 2015, received from the Engineering Design Assistant, Carmarthenshire County Council together with drawing illustrating the extents of the proposed speed limit (copies having been previously circulated to members). This statutory consultation was part of the Safe Routes in the Community scheme being carried out in Glanymor and Tyisha.

**RESOLVED** – that no objection be made to the proposed 20 mph speed limit.

## **18. PROPOSED TRAFFIC CALMING MEASURES**

The Town Clerk reported the receipt of an e-mail dated 14<sup>th</sup> August 2015, received from the Engineering Design Assistant, Carmarthenshire County Council together with drawing illustrating the locations of the proposed road humps (copies having been previously circulated to members). This statutory consultation was part of the Safe Routes in the Community scheme being carried out in Glanymor and Tyisha.

**RESOLVED** – that no objection be made to the proposed traffic calming measures.

## **19. LICENSING POLICY REVIEW**

The Town Clerk reported the receipt of a consultation document from Carmarthenshire County Council on the Licensing Policy Review (copies having been previously circulated to members).

**RESOLVED** – that the information be noted.

## **20. GAMBLING POLICY REVIEW**

Councillor J.P. Jenkins declared an interest as an employee of a betting franchise and, as he also considered this to be a prejudicial interest, he withdrew from the meeting; as a consequence the meeting was inquorate in respect of this item and there was no further discussion.

**21. DESIGNATED PUBLIC PLACE ORDER**

Further to Minute No. 26 of the Committee meeting held on 8<sup>th</sup> October 2012, the Town Clerk reported the receipt of an e-mail dated 10<sup>th</sup> August 2015, from the Community Safety Manager, Carmarthenshire County Council (copies having been previously circulated to members).

**RESOLVED** – that the information be noted.

**22. DRAFT DIRECTIONS TO THE LOCAL DEMOCRACY AND BOUNDARY COMMISSION WALES**

The Town Clerk reported the receipt of a letter dated 17<sup>th</sup> August 2015, received from the Minister for Public Services, Welsh Government together with Draft Directions (copies having been previously circulated to members).

**RESOLVED** – that the information be noted.

The Meeting concluded at 6.10 p.m.

## **BUILDING AND FINANCE COMMITTEE**

14<sup>th</sup> September 2015

At a Meeting of the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 14<sup>th</sup> September 2015 at 6.00 p.m.

**PRESENT:** Councillors J.S. Edmunds (Chairman), M.J.P. Burns, Mrs. P.J. Edmunds, Mrs. V.J. Johns (substitute for Cllr. C.C. Lucas), W.J. Lemon, J. Owen, , Mrs. L.J. Stedman, D. Thomas, W.G. Thomas and Mrs. J. Williams (Vice-Chairman).

**APOLOGIES:** Councillors C.C. Lucas (Leader of the Council).

### **26. FINANCIAL REPORTS**

#### **(1) INCOME AND EXPENDITURE**

Consideration was given to the written report of the Principal Administrative Officer giving a summary of income and expenditure for the period 1<sup>st</sup> April – 31<sup>st</sup> August 2015, in the sums of £582,040 and £324,189 respectively (copies having been previously circulated to members).

**RESOLVED** – that the aforementioned report be adopted and approved.

#### **(2) ACCOUNTS FOR PAYMENT**

Consideration was given to the written report of the Principal Administrative Officer relating to accounts for payment (copies having been previously circulated to members). The report indicated that cheque payments in respect of voucher nos. 14181 - 14231 (inclusive) amounted to £46,293.48, with Direct Debit, BACS payments and Other Payments amounting to £22,029.66, £32,210.11 and £0 respectively.

**RESOLVED** – that the accounts for payment be approved.

#### **(3) VIREMENTS/EARMARKED RESERVES**

**RESOLVED** – that the report of the Responsible Financial Officer dated 14<sup>th</sup> September 2015, be noted and approved.

## **27. COMMUNITY CENTRE HIRINGS**

Consideration was given to the summary schedule of hirings of all community centres during the months of July and August 2015 (copies having been previously circulated to members).

**RESOLVED** – that the information be noted.

## **28. COMMUNITY DEVELOPMENT OFFICER'S REPORT**

Further to Minute No. 19 of the Committee meeting held on 13<sup>th</sup> July 2015, consideration was given to the written report of the Project Development Officer (copies having been previously circulated to members). The report dealt with the following:

### **(1) COMMUNITY HEALTH HUB**

Following a review of Community Health Services by Llanelli Community Health Resource Team members were informed that that Ty Golau will be extending its services to cover Llanelli and the first Dementia Care Session were held on 9<sup>th</sup> September 2015 at the Antioch Centre.

Also after a tour of the Town Council facilities a request had been received from Carmarthenshire County Council's Emergency Planning Team to house an emergency ration box at The Old Vicarage.

**RESOLVED** – that the information be noted and approved.

### **(2) NATIONAL HATE CRIME TRAINING**

Members' were reminded that Victim Support Cymru would be conducting Hate Crime Training as part of the equality network week at the Old Vicarage on Friday, 9<sup>th</sup> October 2015 at 10.00 a.m. and were all encouraged to attend.

**RESOLVED** – that the information be noted.

### **(3) COMMUNITY RESILIENCE – EMERGENCY PLANNING**

A number of community session had been held with Morfa School focusing on understanding their community, community resilience and emergency planning, the pupils have produced five I Movies on their community with further work planned over the next few months.

Members were reminded to nominate five people from their community to cascade information and take part in emergency planning training which will form part of the Llanelli Community Emergency Plan. The Community Development Officer has been invited to present at the 'Emergency response learning from our communities' Conference which will be held in Carmarthen on 15<sup>th</sup> October 2015.

The Town Clerk has also been invited to attend a Place Leadership Group meeting to discuss "place planning" on Monday, 5<sup>th</sup> October 2015 in Cardiff, with the aim of the meeting "to explore how environments can be created where communities are being engaged and involved in ways that allow them to influence the processes and resources around them in order to become more resilient and to us emerging best practice to agree a set of guiding principles that will help create some consistency without removing the flexibility needed at a local level".

**RESOLVED** – that the information be noted and that authorisation be given for both the Community Development Officer and Town Clerk to attend the respective events.

#### (4) LLANELLI COMMUNITY PARTNERSHIP

Members were informed that the Llanelli Community Talking Health event had been held in the Selwyn Samuel Centre on Thursday, 10<sup>th</sup> September 2015, this was one of several themed meetings the Partnership will be holding to determine its priorities for 2016/17. This event had looked at the opportunity and solutions the community may have around community health care and was supported by Communities First, Community Health Resource Team and facilitated by Aled Owen.

In July the Partnership held a themed even 'The Town Centre We Want' and the finding will be published in the latest Newsletter in September.

**RESOLVED** – that the information be noted.

#### (5) CARMARTHENSHIRE CANCER PROVIDER NETWORK FORUM

Following the development of P.A.V.E. Cancer Rehabilitation Programme in association with Llanelli Community Partnership and other Third Sector Partners it had been identified that although there is a wide range of cancer support services being provided within the county, there seems to be a lack of joined up working. A meeting had been organised at Glenalla Community Centre on Tuesday, 6<sup>th</sup> October 2015, from 10.00 a.m. to 12.00 p.m., to discuss the following:

- Provide a forum for sharing good practice;
- Increase knowledge of service (between both third and statutory sectors);
- Explore the potential for identifying gaps in services and seeking solutions;
- Consider opportunities for sharing such as training, marketing, volunteer recruitment and where/when appropriate signposting of clients;
- Link in with National and Regional networks.

**RESOLVED** – that the information be noted.

(6) YMCA

The YMCA Group will be meeting with an officer from Carmarthenshire County Council on 16<sup>th</sup> September 2015, to advise the group on a recently submitted bid.

**RESOLVED** – that the information be noted and further developments reported to a future Committee meeting.

(7) FUTURE GENERATION GUIDANCE

The Welsh Government is developing statutory guidance for public bodies subject to the Well-Being of Future Generations Act, this was published for formal public consultation on Monday, 7<sup>th</sup> September 2015 and will run until Monday, 16<sup>th</sup> November 2015.

An invitation had been received for both the Community Development Officer and Town Clerk to attend a guidance event on Thursday, 22<sup>nd</sup> October 2015 in Swansea.

**RESOLVED** – that the information be noted and that the Community Development Officer and Town Clerk be authorised to attend the guidance event.

**29. APPLICATIONS FOR FINANCIAL ASSISTANCE**

(1) GRANTS – UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972 UNLESS OTHERWISE STATED

Having considered the following applications (copies having been previously circulated to members), it was

**RESOLVED** as follows –

- (a) Macmillan Cancer Support, South West Wales – that a grant of £300 be made;
- (b) Llanelli Wanderers R.F.C. – that a grant of £300 be made;
- (c) Llanelli Youth Theatre – that a grant of £500 be made;
- (d) Urdd Gobaith Cymru – Carmarthenshire – that the matter be noted;
- (e) Llanelli Floral Art Society – that a grant of £150 be made;
- (f) Ty Golau – that a grant of £400 be made;
- (g) Lloyds Bank – Children in Need – that the matter be noted and that the applicant be informed that the Town Council normally donated directly to local groups and not via third party applications;
- (h) St Paul's Family Centre Management Committee – that a grant of £300 be made;
- (i) 2<sup>nd</sup> Llanelli Guides – that a grant of £700 be made;
- (j) Llanelli Centre for the Deaf – that a grant of £300 be made;

- (k) Seaside A.F.C. – that a grant of £300 be made;
- (l) Shelter Cymru – that the matter be noted;
- (m) Evans & Williams F.C. – that a grant of £300 be made;
- (n) European Fun Day – Coedcae School – that a grant of £100 be made.

(2) REVIEW OF GRANT POLICY

Further to Minute No. 18(1) of the Committee meeting held on 13<sup>th</sup> June 2011, following a discussion, it was

**RESOLVED** – that the Council review its current guidelines on grants.

(3) LETTER OF THANKS

**RESOLVED** – that a letter of thanks received from Kidney Wales Foundation be noted with pleasure.

**30. C.A.T.C.H.U.P**

Further to Minute No. 22 of the Committee meeting held on 13<sup>th</sup> July 2015, the Town Clerk informed members that as he had not received financial information for the 2014 - 2015 financial year he was not in a position to complete his report.

**RESOLVED** – that the matter be deferred.

The Meeting concluded at 6.22 p.m.

## SELWYN SAMUEL CENTRE COMMITTEE

14<sup>th</sup> September 2015

At a Meeting of the **SELWYN SAMUEL CENTRE COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 2<sup>nd</sup> April 2014 at 6.25 p.m.

**PRESENT:** Councillors W.G. Thomas (Chairman), Mrs. P.J. Edmunds (Vice-Chairman), A.H. Hitch man, Mrs. V.J. Johns, J. Owen, C.J. Reed, Mrs. L.J. Stedman, and Mrs. J. Williams.

**APOLOGIES:** Councillors R.M. Davies and R.T. Price.

### 1. FINANCIAL REPORT

Consideration was given to the written report prepared by the Principal Administrative Officer, giving a detailed analysis of cumulative income and expenditure for the period between 1<sup>st</sup> April 2015 and 31<sup>st</sup> August 2015, in the sums of £19,077 and £31,523 respectively (copies having been previously circulated to members).

**RESOLVED** – that the aforementioned report be adopted and approved.

### 2. BOWLING SCALE OF CHARGES

Further to Minute No. 2 of the Committee meeting held on 3<sup>rd</sup> July 2013, members reviewed the current scale of charges, as set out in the Principal Administrative Officer's Report (copies having been previously circulated to members).

**RESOLVED** – that the proposed scale of charges for the 2014/2015 season be adopted and approved as follows –

|   | <u>September 2014</u>   | <u>September 2015</u>   |
|---|-------------------------|-------------------------|
| <u>Green Fees</u>                                 |                         |                         |
| Club League Matches                               | £8.40 per hour          | £8.60 per hour          |
| Members   | £7.20 per hour          | £7.20 per hour          |
| Non-Members                                       | £9.20 per hour          | £9.30 per hour          |
| Vacant rinks (not booked in advance) Members only |                         |                         |
| Single person                                     | £3.75 per hour          | £3.75 per hour          |
| <u>Club Tournaments Rink Hire</u>                 |                         |                         |
| Singles   | £5.10 per rink per hour | £5.20 per rink per hour |
| Pairs   | £6.10 per rink per hour | £6.20 per rink per hour |
| Triples   | £6.40 per rink per hour | £6.50 per rink per hour |
| Rink  | £6.80 per rink per hour | £6.90 per rink per hour |



|                        |                         |                         |
|------------------------|-------------------------|-------------------------|
| <u>Junior Coaching</u> |                         |                         |
| Saturday Morning       | £2.00 per rink per hour | £2.00 per rink per hour |
| Lockers                | £3.50                   | £3.50                   |

### **3. FOOD SAFETY AND HYGIENE INSPECTION**

Further to Minute No. 6 of the Committee meeting held on 18<sup>th</sup> November 2013, consideration was given to the written report prepared by the Principal Administrative Officer, outlining the results of an inspection of the Selwyn Samuel Centre undertaken by himself, the Vice-Chairman (Cllr. Mrs. P.J. Edmunds) and the Leader of the Council (Cllr. C.C. Lucas) in the presence of the Concessionaire, Mr. Paul Francis and a member of his staff on Wednesday, 27<sup>th</sup> May 2015 (copies having been previously circulated to members).

The report referred to the round tables used at functions, these were becoming unusable and it was recommended that 30 new tables be purchased at a cost of £65 plus VAT; these would be easier to use as they could be folded in half and were made of plastic.

**RESOLVED** –that the information be noted and the recommendations be approved.

The Meeting concluded at 6.26 p.m.