

LLANELLI TOWN COUNCIL

MINUTES

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LLANELLI TOWN COUNCIL

ORDINARY MEETING

3rd February 2016

At an Ordinary Meeting of **LLANELLI TOWN COUNCIL** held at The Old Vicarage, Town Hall Square, Llanelli, on Wednesday, 3rd February 2016 at 6.00 p.m.

PRESENT: Councillor Mrs. S. Najmi (Town Mayor)

Councillors

Bigyn Ward

M.J.P. Burns
J.S. Edmunds
Ms. Ff.S. Larsen
C.J. Reed, MBE.
(Deputy Town Mayor)
D. Thomas

Elli Ward

Mrs. P.J. Edmunds
J.P. Jenkins
Mrs. R.F. Price

Glanymor Ward

A.H. Hitchman
W.J. Lemon
Mrs. L.J. Stedman

Lliedi Ward

W.G. Thomas
Mrs. J. Williams

Tyisha Ward

J. Owen
R.T. Price

APOLOGIES: Councillors R.M. Davies, Mrs. V.J. Johns, C.C. Lucas (Leader of the Council) and C.L. Thomas.

60. VERIFICATION AND CONFIRMATION OF MINUTES

RESOLVED – that the following minutes of the Town Council, its committees and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received and confirmed respectively:-

Llanelli Town Council	6 th January 2016
Llanelli Joint Burial Authority	9 th December 2015
Building and Finance Committee	18 th January 2016
Stebonheath Development Committee	18 th January 2016

61. STANDING ORDERS AND TERMS OF REFERENCE

Further to Minute No. 119 of the Council meeting held on 3rd April 2013, members considered a report prepared by the Town Clerk (copies having been previously circulated to members).

RESOLVED – that Standing Order 1.3 be amended to read:

No ordinary meeting of the Council shall be held during a summer recess to include the month of August or the Christmas recess.

62. ONE VOICE WALES

The Town Clerk reported the receipt of an e-mail dated 8th January 2016, received from the Chairman of One Voice Wales regarding the celebration of the Queen's 90th Birthday (copies having been previously circulated to members).

RESOLVED – that the Town Clerk seeks information regarding what other local organisations are planning and refers any specific requests to a future Town Council meeting.

63. REPRESENTATION ON OUTSIDE BODIES – NEW PRIMARY SCHOOL

The Town Clerk reported the receipt of a letter dated 25th January 2016, received from the Director for Education and Children, Carmarthenshire County Council requesting a nomination of an Additional Community Governor to sit on the temporary governing body of the proposed new school and a subsequent e-mail explaining that individuals chosen to sit on a temporary governing body must be 'suitably experienced' (copies having been previously circulated to members).

RESOLVED – that Councillor Mrs. L.J. Stedman be nominated as the Council's representative on the school's temporary Governing Body.

64. FUTURE MANAGEMENT OF PLAYGROUNDS, PARKS AND AMENITY AREAS

Further to Minute No. 27 of the Council meeting held on 1st July 2015, the Town Clerk reported the receipt of a letter from the Chair of Carmarthenshire United Sports Committee (CUSC) (copies having been previously circulated to members).

RESOLVED – that the Town Council expresses an interest in exploring the feasibility of working with the County Council and other partners in order to set up a trust to manage facilities in the Llanelli Town area.

65. NATIONAL INDICATORS

The Town Clerk reported the receipt of an e-mail dated 27th January 2016, received from the Chief Executive of Wales Council for Voluntary Action (WCVA) inviting the Council to attend a session with the Future Generations Commissioner to discuss the draft set of national indicators (copies having been previously circulated to members).

RESOLVED – that the information be noted.

66. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having been previously circulated to members):

- (1) Direct Information Service Issues 875 & 876;
- (2) Llanelli Traffic Management Working Group – minutes 13th October 2015;
- (3) Rainscape Update;
- (4) Llanelli Task Force Working Group – notes of meeting.

FURTHER RESOLVED – that the undermentioned matters be noted (copies of which having previously been made available to members):

- (1) Natural Resources Wales Bulletin – January 2016.

The Meeting concluded at 6.45 p.m.

ESTABLISHMENT COMMITTEE

3rd February 2016

At a Meeting of the **ESTABLISHMENT COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 3rd February 2016 at 7.08 p.m.

PRESENT: Councillors D. Thomas (Chairman), M.J.P. Burns, J.S. Edmunds (Vice-Chairman) Mrs. P.J. Edmunds, A.H. Hitchman, Mrs. R.F. Price, Mrs. L.J. Stedman, W.G. Thomas and Mrs. J. Williams.

APOLOGY: Councillor C.C. Lucas (Leader of the Council).

1. COMMUNITY DEVELOPMENT TRAINING

The Town Clerk referred to a training course in Community Development in which the Community Development Officer had expressed an interest. The course is accredited and the Town Clerk confirmed that he supported the Community Development Officer's request.

RESOLVED – that the Community Development Officer be authorised to attend the above course at a cost of £120.

2. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

3. CARETAKERS / CLEANERS CONTRACTS

Further to Minute No. 18 of the Building and Finance Committee held on 13th July 2015, and a report presented to the January Building and Finance Committee meeting where it was agreed that staffing issues would be referred to this Committee, members received the Town Clerk's report (copies having been previously circulated to members).

RESOLVED as follows –

- (1) That the Council indicates its intention to move to a system where caretaker/cleaners and cleaners are paid on the basis of actual hours worked up to a maximum number of hours per month;
- (2) That from 1st April 2016 cleaners be employed at Scale Point which reflects the National Living Wage (NLW) and that caretaker/cleaners be employed at two Scale Points higher;
- (3) That the Town Clerk be authorised to seek the advice from One Voice Wales in relation to the appropriate process to be adopted.

The Meeting concluded at 7.18 p.m.

LLANELLI JOINT BURIAL AUTHORITY

13 January 2016

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 13 January 2016 at 4:00 pm.

PRESENT: Councillors M. J. P. Burns (Chairman), L. J. Butler, R. E. Evans, M. V. Davies, L. J. Stedman.

46. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs R. M. Davies, P. J. Edmunds, and T. J. Jones.

47. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

48. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings:

Ordinary Meeting - 9 December 2015

49. MATTERS ARISING

(1) BURIAL ADMINISTRATION SERVICE – COLLABORATION OPPORTUNITIES WITH NEIGHBOURING AUTHORITIES

Further to Minute No. 42, the Secretary informed Members that the Cemetery Manager's report had been submitted to Pembrey and Burry Port Council.

RESOLVED that the information be noted.

(2) LLANELLI CREMATORIUM – WESTERLEIGH GROUP

Further to Minute No. 43, the Secretary informed Members that he had been in contact with The Westerleigh Group but no date had yet been set for a meeting to discuss the re-assignment of the lease.

RESOLVED that the information be noted.

(3) CEMETERY LAND ENCROACHMENT

Further to Minute No. 44, the Secretary provided Members with an update report on the latest developments and it was

RESOLVED that the information be noted.

50. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for November 2015 and the provisional report for December 2015 be noted.

51. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for December 2015, which revealed expenditure for the month amounted to £38,846.15.

RESOLVED that the information be noted.

52. SPECIAL BUDGET MEETING

The Secretary informed Members that the special budget meeting would be held on Tuesday, 26 January 2016, at 4.00 pm in the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli.

RESOLVED that the information be noted.

53. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

54. STAFFING MATTERS

Consideration was given to the Secretary's report on staffing matters.

RESOLVED that the report be accepted.

.....
The meeting concluded at 4:35 pm
.....

EX-TOWN MAYORS' COMMITTEE

15th February 2016

At a Meeting of the **EX-TOWN MAYORS' COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 15th February 2016 at 5.45 p.m.

PRESENT: Councillors Mrs. J. Williams (In the Chair), Mrs. P.J. Edmunds, A.H. Hitchman, J.P. Jenkins, W.J. Lemon, Mrs. L.J. Stedman and D. Thomas.

ALSO PRESENT: Councillors Mrs. S. Najmi (Town Mayor) and W.G. Thomas (Town Mayor-Elect).

APOLOGIES: Councillors M.J.P. Burns, C.C. Lucas (Leader of the Council) and R.T. Price.

14. TOWN MAYOR –ELECT 2016/2017

The Chairman welcomed Councillor W.G. Thomas, the Town Mayor-Elect for the forthcoming municipal year and the current Town Mayor (Councillor Mrs. S. Najmi) to the meeting (copies of the Mayoral Handbook having been previously circulated to members).

Members were informed that the Town Clerk had already had the opportunity to go through the details set out in the Mayoral Handbook with the Town Mayor-Elect; the Town Mayor-Elect then confirmed that he was fully aware of the requirements and obligations of the office of Town Mayor.

The Chairman and members extended their congratulations and best wishes to him, for the forthcoming municipal year. The Town Mayor-Elect responded by thanking the Chairman, Committee members and Town Clerk for their valuable assistance and advice.

15. ANNUAL MEETING

Further to Minute No. 2 of the Committee meeting held on 16th February 2015, members considered the detailed arrangements for the Annual Meeting to be held on Tuesday, 3rd May 2016.

RESOLVED –

- (1) That the Guest List be approved;
- (2) That the Town Clerk be authorised to make the necessary arrangements for the Annual Meeting and reception at the Lliedi Suite, in accordance with the Committee's instructions.

The Meeting concluded at 5.50 p.m.

PLANNING, LICENSING AND CONSULTATION COMMITTEE

15th February 2016

At a Meeting of the **PLANNING, LICENSING AND CONSULTATION COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 15th February 2016 at 6.00 p.m.

PRESENT: Councillors C.J. Reed, MBE (Chairman)(Deputy Town Mayor), M.J.P. Burns (substitute for Cllr. Ms. Ff.S. Larsen), R.M. Davies, A.H. Hitchman, J.P. Jenkins, Mrs. S. Najmi (Town Mayor), Mrs. R.F. Price and R.T. Price.

APOLOGIES: Councillors Mrs. V.J. Johns, Ms. Ff.S. Larsen, and C.L. Thomas (Vice-Chairman).

43. TOWN AND COUNTRY PLANNING ACT

(1) PLANNING APPLICATIONS

The Town Clerk reported the receipt of the undermentioned applications which had been sent to the Town Council by Carmarthenshire County Council's Head of Planning for its consideration and observations.

RESOLVED – that the comments shown in column 3 hereunder be forwarded to the Head of Planning:-

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
S/33258 Llanelli Rural Council, c/o Huw Jones, Vauxhall Buildings, Vauxhall, Llanelli. SA15 3BD	Proposed lift installation within the existing reception/foyer area of the Llanelli Rural Council offices. Removal of the existing external lift to the rear of the building. Replacement ramp to the front of the building to comply with DDA standards.	No objection.

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
S/33306 Mr. D. Greene, 62 Heol Goffa, Llanelli. SA15 3LS	Proposed two storey and single storey rear extension.	No objection.
S/33323 Mr. Robert Reed, 12 Regalia Terrace, Llanelli. SA15 1LW	Proposed part demolish and replacement of existing single storey rear extension and refurbishment of terraced dwelling.	No objection.

44. BLUE BADGE SCHEME IN WALES

The Town Clerk reported the receipt of a consultation document received from the Welsh Government outlining proposals to improve access and enforcement against the abuse and misuse of the scheme (copies having been previously circulated to members).

RESOLVED – that the Town Clerk be authorised to respond to the consultation supporting the general principles of the proposals.

The Meeting concluded at 6.04 p.m.

JOINT STANDING COMMITTEE ON ESTIMATES

15th February 2016

At a Meeting of the **JOINT STANDING COMMITTEE ON ESTIMATES** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 15th February 2016 at 6.05 p.m.

PRESENT: Councillors Mrs. S. Najmi (Town Mayor)(Chairman), M.J.P. Burns, R.M. Davies, J.S. Edmunds, Mrs. P.J. Edmunds, A.H. Hitchman, J.P. Jenkins, W.J. Lemon, J. Owen, Mrs. R.F. Price, R.T. Price, C.J. Reed, MBE, Mrs. L.J. Stedman, D. Thomas W.G. Thomas and Mrs. J. Williams.

APOLOGIES: Councillors Mrs. V.J. Johns, Ms. Ff.S. Larsen, C.C. Lucas (Leader of the Council) and C.L. Thomas.

1. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

2. ESTIMATES OF INCOME AND EXPENDITURE 2016/2017

Members considered a report prepared by the Principal Administrative Officer setting out draft estimates for income and expenditure for the financial year 2016/2017 (copies having been previously circulated to members).

RESOLVED – that the draft estimates be adopted as presented, and that the Town Council does precept upon Carmarthenshire County Council as the Rating Authority the sum of £800,000, this precept representing a Council Tax element of £93.22 for Band ‘D’ properties, a decrease of £1.18 from the previous financial year.

The Meeting concluded at 6.07 p.m.

BUILDING AND FINANCE COMMITTEE

15th February 2016

At a Meeting of the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 15th February 2016 at 6.08 p.m.

PRESENT: Councillors J.S. Edmunds (Chairman), M.J.P. Burns, Mrs. P.J. Edmunds, A.H. Hitchman (substitute for, C.C. Lucas, Leader of the Council) W.J. Lemon, J. Owen, Mrs. L.J. Stedman, D. Thomas, W.G. Thomas and Mrs. J. Williams.

EX-OFFICIO MEMBERS: Councillors Mrs. S. Najmi (Town Mayor) and C.J. Reed, M.B.E. (Deputy Town Mayor).

APOLOGIES: Councillor C.C. Lucas (Leader of the Council).

63. FINANCIAL REPORTS

(1) INCOME AND EXPENDITURE

Consideration was given to the written report of the Principal Administrative Officer giving a summary of income and expenditure for the period 1st April 2015 – 31st January 2016, in the sums of £901,933 and £618,795 respectively (copies having been previously circulated to members).

RESOLVED – that the aforementioned report be adopted and approved.

(2) ACCOUNTS FOR PAYMENT

Consideration was given to the written report of the Principal Administrative Officer relating to accounts for payment (copies having been previously circulated to members). The report indicated that cheque payments in respect of voucher nos. 14353 - 14370 (inclusive) amounted to £30,984.70, with Direct Debit, BACS payments and Other Payments amounting to £13,664.61, £15,269.99 and £0 respectively.

RESOLVED – that the accounts for payment be approved.

(3) VIREMENTS/EARMARKED RESERVES

RESOLVED – that the report of the Responsible Financial Officer dated 15th February 2016, be noted and approved.

64. COMMUNITY CENTRE HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the month of January 2016 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

65. COMMUNITY DEVELOPMENT OFFICER'S REPORT

Further to Minute No. 58 of the Committee meeting held on 18th January 2016, consideration was given to the written report of the Project Development Officer (copies having been previously circulated to members). The report dealt with the following:

(1) LLANELLI COMMUNITY PARTNERSHIP

Members were informed that the next meeting of the partnership would be held at the end of February and would focus on 2016 and the way forward.

RESOLVED – that the information be noted.

(2) COMMUNITY SHARING DAY

An event funded by Communities First was held at the Lliedi Suite, Selwyn Samuel Centre in partnership with a number of organisations and gave members of the public the opportunity to meet the Project Development Officer.

RESOLVED – that the information be noted.

(3) COMMUNITY HEALTH PROJECTS

(a) PAVE the Way

The first PAVE Cancer rehab course had taken place in Llanerch Community Centre and had proved a great success with 8 Cancer sufferers in attendance and whilst the course focused on exercise, diet, healthy eating, community connections, digital inclusion, fuel poverty and support workshops the group has now gone on as part of the programme to access further support by linking to four existing projects.

The progress of the project is being monitored and the Project Development Officer will be working alongside MacMillan for the next year to support the review of community Cancer services and look for any gaps and possible service opportunities for Llanelli.

RESOLVED – that the information be noted.

(b) Community Health and Well-Being Day

The Community Health and Well-Being Day is being held in the Lliedi Suite on Saturday, 20th February 2016 between 11.00 p.m. and 3.00 p.m. in partnership with Tenovus, Communities First and Cancer Community Sir Gâr.

RESOLVED – that the information be noted.

66. INTERNAL AUDIT

Further to Minute No. 36 of the Committee meeting held on 19th October 2015, consideration was given to the Internal Audit Report (Interim Update) 2015-16 prepared by Auditing Solutions Ltd. (copies having been previously circulated to members).

RESOLVED – that the report be noted with pleasure.

67. COMMUNITY CENTRE HIRING CHARGES

Further to Minute No. 59 of the Committee meeting held on 19th January 2015, members reviewed the charges currently in operation for the Council's community centres.

RESOLVED – that the charges for the financial year commencing 1st April 2016 be as follows:

Glenalla Community Centre	P	(Incl VAT)	S	(Incl VAT)	C	(Incl VAT)
Main Hall	£6.00	£7.20	£8.00	£9.60	£16.00	£19.20
Glenalla Civic Hall	P	(Incl VAT)	S	(Incl VAT)	C	(Incl VAT)
Main Hall	£7.20	£8.64	£10.00	£12.00	£20.00	£24.00
Concert Hire	£77.25	£92.70	£100.00	£120.00	£160.00	£192.00
Piano	£0.00	£0.00	£0.00	£0.00		
Lakefield Community Centre	P	(Incl VAT)	S	(Incl VAT)	C	(Incl VAT)
Main Hall	£7.20	£8.64	£10.00	£12.00	£30.00	£36.00
Room 1	£3.10	£3.72	£4.00	£4.80	£12.00	£14.40
Room 2	£3.10	£3.72	£4.00	£4.80	£12.00	£14.40
Room 3	£4.90	£5.88	£6.00	£7.20	£18.00	£21.60
Room 4	£4.90	£5.88	£6.00	£7.20	£18.00	£21.60
Room 5 (Gym Club)	£8.25	£9.90				
Room 6	£5.15	£6.18	£8.00	£9.60	£24.00	£28.80
Llanerch Community Centre	P	(Incl VAT)	S	(Incl VAT)	C	(Incl VAT)
Main Hall	£6.00	£7.20	£8.00	£9.60	£24.00	£28.80
Committee Room	£3.85	£4.62	£5.00	£6.00	£15.00	£18.00
Group Practice	£7.75	£9.30				
Playgroup	£7.75	£9.30				

Paddock Street Community Centre	P	(Incl VAT)	S	(Incl VAT)	C	(Incl VAT)
Main Hall	£5.70	£6.84	£7.00	£8.40	£21.00	£25.20
Penymorfa Community Centre	P	(Incl VAT)	S	(Incl VAT)	C	(Incl VAT)
Main Hall	£7.75	£9.30	£10.00	£12.00	£30.00	£36.00
St. Barnabas Community Centre	P	(Incl VAT)	S	(Incl VAT)	C	(Incl VAT)
Main Hall	£6.00	£7.20	£8.00	£9.60	£24.00	£28.80
Committee Room	£4.10	£4.92	£5.00	£6.00	£15.00	£18.00
Wesleyan Community Centre	P	(Incl VAT)	S	(Incl VAT)	C	(Incl VAT)
Either Room	£6.00	£7.20	£8.00	£9.60	£24.00	£28.80
Birthday Party 3 1/2 hour period	£19.00	£22.80				
Public commercial hire/hour	£12.10	£14.52				

Code

P	Hire by the public or local societies/organisations.
S	Hire by charitable/fund raising organisations and local authorities.
C	Hire for profit and by companies.

68. RUGBY HUB OFFICERS

Further to Minute No. 4 of the Committee meeting held on 18th May 2015, the Town Clerk reported the receipt of an e-mail dated 25th January 2016, received from the Regional Manager, Welsh Rugby Union (copies having been previously circulated to members).

RESOLVED – that the information be noted.

69. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) GRANTS – UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972 UNLESS OTHERWISE STATED

Having considered the following applications (copies having been previously circulated to members), it was

RESOLVED as follows –

- (a) Carmarthenshire Association Football League – that a grant of £300 be made;
- (b) Radio Glangwili – that a grant of £300 be made;
- (c) Urdd Gobaith Cymru – that the matter be noted;
- (d) W.E.A. – that the Council buy 20 copies of Miscellany.

(2) LETTER OF THANKS

RESOLVED – that the letters of thanks received from Cylch Meithrin Llanerch be noted with pleasure.

70. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

71. COUNCIL PROPERTY SECURITY AND MONITORING

Members considered a report prepared by the Principal Administrative Officer (copies having been previously circulated to members) outlining the current arrangements for the monitoring and security of all of the Council's properties.

RESOLVED – that the Council retain the services of Dyfed Alarms for the annual servicing and monitoring of the fire and intruder alarms and further employ Dyfed Alarms to provide a keyholding service for all properties as per their quotation.

The Meeting concluded at 6.16 p.m.

TOWN TWINNING COMMITTEE

15th February 2016

At a Meeting of the **TOWN TWINNING COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 15th February 2016 at 6.17 p.m.

PRESENT: Councillors Mrs. L.J. Stedman (Chairman), M.J.P. Burns (substitute for Cllr. Ms. Ff.S. Larsen), J.S. Edmunds, Mrs. P.J. Edmunds, A.H. Hitchman, Mrs. S. Najmi (substitute for C.C. Lucas), D. Thomas, W.G. Thomas and Mrs. J. Williams (Vice-Chairman).

APOLOGIES: Councillors Ms. Ff.S. Larsen, C.C. Lucas (Leader of the Council) and C.L. Thomas.

3. LLANELLI FOYER PROJECT

Further to Minute No. 2 of the Committee meeting held on 23rd November 2015, the Town Clerk reported that following the successful launch of the Llety Llanelli Foyer Project T-Winning Towns project film and booklet it had now been translated into French and an invitation had been received for the Leader of the Council, Town Mayor and Chairman of the Committee along with a representative of the Foyer to attend the launch in Agen.

RESOLVED – that the Leader of the Council, Town Mayor and Chairman of the Committee be authorised to attend the launch and that the costs of the Foyer representative be paid by the Council in lieu of grant support.

The Meeting concluded at 6.20 p.m.