

LLANELLI TOWN COUNCIL

MINUTES

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LLANELLI TOWN COUNCIL

ORDINARY MEETING

6th July 2016

At the **ORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held at The Old Vicarage, Town Hall Square, Llanelli, on Monday, 6th July 2016 at 6.00 p.m.

PRESENT: Councillor W.G. Thomas (Town Mayor)

Councillors

Bigyn Ward

M.J.P. Burns
J.S. Edmunds
C.J. Reed, MBE.

Elli Ward

J.P. Jenkins
Mrs. R.F. Price

Glanymor Ward

A.H. Hitchman
W.J. Lemon

Lliedi Ward

D.Ll. Darkin
Mrs. S. Najmi
C.L. Thomas (Deputy Town Mayor)
Mrs. J. Williams

Tyisha Ward

J. Owen
R.T. Price

APOLOGIES: Councillors, R.M. Davies, Mrs. P.J. Edmunds, Ms. Ff.S. Larsen, C.C. Lucas (Leader of the Council), Mrs. L.J. Stedman and D. Thomas.

25. VERIFICATION AND CONFIRMATION OF MINUTES

RESOLVED – that the following minutes of the Town Council, its committees and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received and confirmed respectively:-

Llanelli Town Council	1 st June 2016
Stebonheath Development Committee	1 st June 2016
Llanelli Joint Burial Authority	11 th May 2016
Planning, Licensing and Consultation Committee	6 th June 2016
Extraordinary Llanelli Town Council	13 th June 2016
Building and Finance Committee	13 th June 2016

26. TYNGED YR IAITH SIR GÂR FORUM

The Town Clerk reported the receipt of an e-mail dated 20th June received from the Field Officer, Welsh Language Society (copies having been previously circulated to members).

The e-mail was an invitation to attend the next meeting of Tynged yr Iaith Sir Gâr which will be held at 10.00 a.m. on Saturday 17th September 2016 at Yr Atom, Carmarthen 2021 and will focus on the next Census: How will it be for the Welsh communities and the language?

RESOLVED – that Councillors D.Ll. Darkin, Mrs. R.F. Price and R.T. Price be authorised to attend the above meeting of Tynged yr Iaith Sir Gâr.

27. RAINSCAPE

Further to Minute No. 66(3) of the Town Council meeting held on 3rd February 2016, the Town Clerk reported the receipt of an e-mail dated 30th June 2016, received from the Senior Communications manager of Dŵr Cymru – Welsh Water with a request to attend a future Town Council meeting to discuss an additional project in and around Station Road in 2017.

RESOLVED – that representatives from Dŵr Cymru – Welsh Water be invited to the next Council meeting scheduled for Wednesday, 7th September 2016.

28. MATTERS FOR INFORMATION

RESOLVED – that the under mentioned matters (copies of which having been previously circulated to members) be noted:

- (1) Direct Information Service Issues 885 and 886;
- (2) Minutes of the Annual General Meeting of the Carmarthenshire Area Committee of One Voice Wales held on 30th June 2015;
- (3) Minutes of the meeting of the Carmarthenshire Area Committee of One Voice Wales held on 26th April 2016.

FURTHER RESOLVED – that the undermentioned matters be noted and that the Town Clerk circulates a summary of the document to all Councillors:

- (1) Public Service Ombudsman for Wales Annual Report.

29. MAYORAL ANNOUNCEMENT

The Town Mayor and members congratulated Councillor Mrs. S. Najmi on her recent exam success and also wished Mrs. Mandy Jones a happy birthday.

The Meeting concluded at 6.28 p.m.

STEBONHEATH DEVELOPMENT COMMITTEE

6th July 2016

At a Meeting of the **STEBONHEATH DEVELOPMENT COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 6th July 2016 at 6.30 p.m.

PRESENT: Councillors C.J. Reed (Chairman), M.J.P. Burns (substitute for Cllr. Ms. Ff.S. Larsen), J.S. Edmunds (Vice-Chairman), J.P. Jenkins, W.J. Lemon, Mrs. S. Najmi, J. Owen (substitute for Cllr. D. Thomas), C.L. Thomas, W.G. Thomas and Mrs. J. Williams (substitute for Cllr. C.C. Lucas).

APOLOGIES: Councillors Ms. Ff.S. Larsen, C.C. Lucas (Leader of the Council), and D. Thomas.

7. SOCIAL CLUB

Further to Minute No. 6 of the Committee meeting held on 1st June 2016, the Town Clerk reported that Red Leisure had withdrawn their application to reassign the Lease of the Social Club.

RESOLVED – that the information be noted.

8. STADIUM

Further to Minute No. 27 of the Committee meeting held on 5th February 2014, members considered a report prepared by the Town Clerk (copies having been previously circulated to members).

The Town Clerk reported that although the Committee had agreed in principle to grant a full repairing lease of the football ground to Red Leisure Facilities Ltd. further discussions did not lead to any firm proposals at that stage. He further reported that the Raiders Rugby League have now expressed an interest in taking on a lease of the stadium with a view to investing in the development of the facilities for the benefit of Rugby League and Football.

During the ensuing discussion members raised a number of issues including the financial position and the fact that Stebonheath is seen as the home of football in Llanelli.

RESOLVED –

- (1) that the Town Clerk approaches Llanelli Football Club to ascertain whether it has any interest in taking a lease of Stebonheath;
- (2) that officers present a report to a future committee meeting setting out the issues which need to be addressed prior to any lease negotiations, this will include detailed financial information.

9. CAFÉ AND MEDIA SUITE

Further to Minute No. 26 of the Committee meeting held on 18th January 2016, the Town Clerk reported the receipt of an Invoice from M. Hiorns Building Contractor Ltd. (copies having been previously circulated to members).

RESOLVED – that payment of the Invoice in the sum of £3,506.60 (plus VAT) be authorised.

10. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

11. CHANGING ROOMS MAINTENANCE WORKS

Members considered a report prepared by the Principal Administrative Officer on essential remedial works to the changing rooms which had ventilation problems which was causing dampness and tiles falling off the walls (copies having been previously circulated to members).

Following consultation with our Consultant Architects the necessary works had been put out to tender as a matter of urgency and the lowest tender had been received from TAD Builders Ltd. in the sum of £17,900 (plus VAT). Due to the urgency of the works in order for the changing room facilities to be ready for the forthcoming football season authorisation had been obtained from the Chairman (Cllr. C.J. Reed, MBE) and Vice-Chairman (Cllr. J.S. Edmunds).

RESOLVED – that the actions taken by the Chairman and Vice-Chairman in awarding the contract to the lowest tenderer, TAD Builders Ltd, be fully endorsed.

The Meeting concluded at 7.20 p.m.

LLANELLI JOINT BURIAL AUTHORITY

8 June 2016

At the **Annual Meeting** of the **LLANELLI JOINT BURIAL AUTHORITY** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 8 June 2016 at 4:00 pm.

PRESENT: Councillors M.J.P. Burns (Chairman), M.V. Davies, R. E. Evans, S.M. Donoghue, J.S. Phillips, P.J. Edmunds, R.F. Price, C. J. Reed MBE.

1. APPOINTMENT OF CHAIRMAN

Members proceeded to appoint a Chairman and following the motion of Cllr. S.M. Donoghue, seconded by Cllr. M.V. Davies, it was

RESOLVED that Cllr. R. E. Evans be appointed Chairman.

2. CHAIRMAN'S ANNOUNCEMENT

Cllr. R.E. Evans thanked Members for appointing him as Chairman for the ensuing year and also thanked Cllr. M.J.P Burns the outgoing Chairman for his work during the last year.

3. APPOINTMENT OF VICE CHAIRMAN

Following the motion of Cllr. P.J. Edmunds, seconded by Cllr. M.J.P. Burns, it was

RESOLVED that Cllr. C.J. Reed MBE be appointed Vice Chairman.

4. APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr. L.J. Stedman.

5. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

6. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

7. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for April 2016 and the provisional report for May 2016 be noted.

8. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for May 2016, which revealed expenditure for the month, amounted to £24,631.35.

RESOLVED that the information be noted.

9. STATEMENT OF ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2016

Consideration was given to the Statement of Accounts for the financial year ending 31 March 2016, (copies of which had been previously circulated) and it was

RESOLVED that the Statement of Accounts be accepted.

10. INTERNAL AUDIT REPORT 2015/2016 – FINAL REPORT

Further to Minute No. 29 (11 November 2015), Members considered the final internal audit report, compiled by Auditing Solutions Ltd.

The report did not differ from the interim report (to which Minute No. 29 refers) and no matters needed addressing.

RESOLVED that the report be accepted.

11. AUDIT ANNUAL RETURN FOR THE YEAR ENDING 31 MARCH 2016

Members considered the Audit Annual Return document for the financial year ending 31 March 2016 and it was

RESOLVED that the general preparation of the document which included a summary of the Statement of Accounts in Section 1 and the Annual Governance Statement provided in Section 2 be approved accordingly.

12. LOCAL GOVERNMENT PAY SCALES 2016 AND 2017

RESOLVED that the National Joint Council circular 2016 and 2017 confirming pay scales and allowances effective from 1 April 2016 and April 2017 respectively, be received and adopted.

13. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

14. BURIAL SERVICE COLLABORATION OPPORTUNITIES WITH NEIGHBOURING AUTHORITIES

Further to Minute No. 85(2) (11 May 2016), the Secretary outlined the fee structure that had been forwarded to Pembrey and Burry Port Town Council for their consideration.

RESOLVED that the information be noted.

15. CEMETERY LAND TO THE REAR OF BRYNSIRIOL, DAFEN

Further to Minute No. 85(3) (11 May 2016), Members considered the valuation report from Mallard (Wales) Ltd. After a short discussion it was

RESOLVED that the report be accepted and the land be offered for sale for the valuation amount recorded in the report plus the costs of producing the valuation report and the Burial Authority's legal costs associated with the proposed sale.

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The meeting concluded at 4:35 pm
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PLANNING, LICENSING AND CONSULTATION COMMITTEE

11th July 2016

At a Meeting of the **PLANNING, LICENSING AND CONSULTATION COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 11th June 2016 at 6.00 p.m.

PRESENT: Councillors C.L. Thomas (Chairman), A.H. Hitchman, R.F. Price, R.T. Price and C.J. Reed, MBE.

APOLOGY: Councillors D.Ll. Darkin, R.M. Davies, J.P. Jenkins (Vice-Chairman), Ms. Ff.S. Larsen and Mrs. S. Najmi.

4. TOWN AND COUNTRY PLANNING ACT

(1) PLANNING APPLICATIONS

The Town Clerk reported the receipt of the undermentioned applications which had been sent to the Town Council by Carmarthenshire County Council's Head of Planning for its consideration and observations.

RESOLVED – that the comments shown in column 3 hereunder be forwarded to the Head of Planning:-

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
S/33975 Mr. Akram, Post Office, 67 Penyfan Road, Llanelli. SA15 1JG	Proposed change of use and alteration of part of rear storage area of shop to form Managers flat.	No objection.
S/33992 Met Bar Ltd., c/o Paul Brookfield, The Metropolitan, 1 Station Road, Llanelli. SA15 1AE	Retrospective change of use from Nightclub (sui generis) with flexibility to also trade as A3 use, to Nightclub (sui generis) use. No building works are proposed.	No objection.
S/33993 Felinfoel Brewery Co. Ltd., 13 Cambrian Street, Llanelli. SA15 2LE	Change of use of Public House to private Gym and Studio.	No objection.

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
S/34036 Mr. & Mrs. P. Jones, 101 Pentre Nicklaus Village, Machynys, Llanelli. SA15 2DF	Proposed extension to first floor balcony.	No objection.
S/34043 Mr. Tony Hinder, Caersalem Chapel, Marsh Street, Llanelli. SA15 1AU	Renovations to existing domestic use area within former School Hall and change of use and renovation of main Chapel building for domestic use.	No objection.
S/34044 Mr. Tony Hinder, Caersalem Chapel, Marsh Street, Llanelli. SA15 1AU	Listed Building Application in respect to the previous application.	No objection.
S/34083 4A Parc Trostre Retail Park, Llanelli. SA14 9UY	Alterations to existing elevation of Unit 4A to allow installation of a new signage.	No objection.

5. WAITING RESTRICTIONS – PROPOSED CHANGES

The Town Clerk reported the receipt of an e-mail dated 29th June 2016, received from the Traffic Engineer, Carmarthenshire County Council together with scale plans (copies having been previously circulated to members).

It is proposed to alter the existing waiting restrictions at Market Street, Park Street, the rear of St. Elli centre and access roads near Murray Street car park.

RESOLVED –

- (1) that members objected to the proposal to replace the bays for disabled badge holders opposite the Iceland store on Park Street with no stopping except taxis, as they felt that this would inconvenience disabled badge holders using the store;
- (2) that no objection be made to the proposed changes to the rear of St. Elli centre and on access roads near Murray Street car park.

6. CWRT JIWBILI

The Town Clerk reported the receipt of an e-mail dated 15th June 2016, received from the Senior Technician, Traffic Management Carmarthenshire County Council together with plan attached (copies having been previously circulated to members).

The e-mail informed members that a request had been received for the provision of a Prohibition of Waiting at any time at Cwrt Jiwbili, Llanelli.

RESOLVED – that no objection be made to the above proposal.

7. LANE TO REAR OF GILBERT ROAD

The Town Clerk reported the receipt of an e-mail dated 28th June 2016, received from the Senior Technician, Traffic Management Carmarthenshire County Council together with plan attached (copies having been previously circulated to members).

The e-mail informed members that complaints had been received regarding the obstruction of the rear lane to Gilbert Crescent and having monitored the location over a period of 3 month period it was proposed to extend the existing Prohibition of Waiting at Any Time as outlined on the plan attached.

RESOLVED – that no objection be made to the above proposal.

8. MOUNT PLEASANT BUILDINGS

The Town Clerk reported the receipt of an e-mail dated 5th July 2016, received from the Senior Technician, Traffic Management Carmarthenshire County Council together with plan attached (copies having been previously circulated to members).

It is proposed to extend the existing Prohibition of Waiting at Any time at Mount Pleasant Building in order to maintain the free passage of traffic.

RESOLVED – that no objection be made to the above proposal.

9. MATTER FOR INFORMATION

RESOLVED – that the under mentioned matters be noted:

- (1) Llanelli Leisure Centre Car Park – Schedule of Charges;
- (2) Extension to One Way Working on Gilbert Crescent and Prospect Place.

The Meeting concluded at 6.20 p.m.

BUILDING AND FINANCE COMMITTEE

18th July 2016

At a Meeting of the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 18th July 2016 at 6.00 p.m.

PRESENT: Councillors Mrs. J. Williams (Chairman), R.M. Davies (substitute for Cllr. M.J.P. Burns), J.S. Edmunds, A.H. Hitchman (substitute for Cllr. Mrs. P.J. Edmunds), W.J. Lemon, C.C. Lucas (Leader of the Council), J. Owen, Mrs. L.J. Stedman (Vice-Chairman), D. Thomas and W.G. Thomas.

APOLOGIES: Councillors M.J.P. Burns and Mrs. P.J. Edmunds.

12. FINANCIAL REPORTS

(1) INCOME AND EXPENDITURE

Consideration was given to the written report of the Principal Administrative Officer giving a summary of income and expenditure for the period 1st April – 31st May 2016, in the sums of £318,814 and £233,415 respectively (copies having been previously circulated to members).

RESOLVED – that the aforementioned report be adopted and approved.

(2) ACCOUNTS FOR PAYMENT

Consideration was given to the written report of the Principal Administrative Officer relating to accounts for payment (copies having been previously circulated to members). The report indicated that cheque payments in respect of voucher nos. 14494 - 14522 (inclusive) amounted to £29,965.32 with Direct Debit, BACS payments and Other Payments amounting to £10,416.69, £20,496.12 and £0 respectively.

RESOLVED – that the accounts for payment be approved.

(3) VIREMENTS/EARMARKED RESERVES

RESOLVED – that the report of the Responsible Financial Officer dated 18th July 2016, be noted and approved.

13. COMMUNITY CENTRE HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the month of June 2016 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

14. COMMUNITY DEVELOPMENT OFFICER'S REPORT

Further to Minute No. 9 of the Committee meeting held on 20th June 2016, consideration was given to the written report of the Project Development Officer (copies having been previously circulated to members). The report dealt with the following:

(1) DEMENTIA FRIENDLY LLANELLI

Members were informed that Dementia Friendly Llanelli is a multi-agency project being delivered in Llanelli town centre during 2016 and had been successfully launched by the Town Mayor (Councillor W.G. Thomas) on the 12th July 2016. Over 50 businesses and organisations within the town had expressed an interest in the project and Llanelli Market was the first covered market in the country which had become dementia friendly.

RESOLVED – that the information be noted and if any member needed further information please contact the Community Development Officer.

(2) DIARY DATES

Antioch Centre is hosting alongside Llanelli Community Partnership and Communities First a free family fun day on Saturday, 23rd July between 12.00 noon and 4.00 p.m. Tesco, Trostre are hosting a free community activity day 12th August at 10.00 a.m. - 2.00 p.m.

Communities First are holding events at:

Llanerch Fields and Hall	27 th July 2016	14.00 - 16.00 pm
Town Hall area/Peoples Park	3 rd August 2016	10.00 am -14.00 pm
Seaside Crown Park	3 rd August 2016	16.00 - 19.00 pm
Park Howard	10 th August 2016	09.30 am - 12.00 pm
Llanelli Beach	24 th August 2016	09.30 am - 12.00 pm
Morfa MUGA	24 th August 2016	16.00 - 19.00 pm
Bigyn- Penyfan	31 st August 2016	10.00 am -12.00 pm

RESOLVED – that the information be noted.

(3) LLANELLI REPAIR CAFÉ

The Llanelli Repair Café is a multi-agency project providing opportunities for people to learn mending and repair skills, it is the first of its kind in Wales and is being launched in Llanelli Library on Saturday, 30th July 2016 between 10.00 a.m. and 12.00 p.m.

RESOLVED – that the information be noted.

(4) CLEANER GREENER LLANELLI

A number of planned community tidy-up days and activities being planned and supported by ‘Pride In Their Patch’ Carmarthenshire County Council, Llanelli Community Partnership, Llanelli Town and Rural Councils: 6th August at Gwalia Homeless Project, Great Western Crescent and 6th September 2016 from 10.00 a.m. to 12 noon meeting at Penyfan Park.

RESOLVED – that the information be noted.

(5) UNLOVED HERITAGE

Further to Minute No. 58(3) of the Committee meeting held on 18th January 2016, the Community Development Officer informed members that the Community Archaeology 3-year Project which focuses on young people between 16 and 24 years of age has requested the support of Llanelli Town and Rural Councils in order to move the project forward (not financially).

RESOLVED – that the information be noted and the Community Development Officer be authorised to support the project.

(6) COMMUNITY EMERGENCY PLANNING

The Committee was informed that Emergency Planning Training had been held on 4th and 7th July 2016, with much success and plenty in attendance and the Emergency Community Plan for Llanelli was in the process of completion. Fifteen local residents have volunteered to work with the Town Council and Community Partnership to develop a Volunteer Emergency Warden Group.

RESOLVED – that the information be noted.

(7) SYRIA SIR GÂR

Members were informed that Carmarthenshire County Council and Community Voluntary Service have recently launched Syria Sir Gâr which will support refugee families fleeing the conflict in Syria. There had been a recent public meeting which had outlined the support needed by these families and was attended by both Llanelli Town and Rural Councils.

RESOLVED – that the information be noted.

15. INTERNAL AUDIT REPORT

Further to Minute No. 66 of the Committee meeting held on 15th February 2016, consideration was given to the Internal Audit Report (Final) 2015-16 prepared by Auditing Solutions Ltd. (copies having been previously circulated to members).

RESOLVED – that the report be noted with pleasure and that the Committee’s thanks and appreciation be conveyed to the Town Council staff, in particular Mr. Gary Jones the Principal Administrative Officer whose accounts and procedures are always accurate and well presented.

16. KIT SPONSORSHIP

Councillor C.C. Lucas declared a personal interest in this item as the Secretary of New Dock Stars Rugby Football Club and as he considered this to be a prejudicial interest, he withdrew from the meeting prior to the discussion and voting thereon.

Further to Minute No. 21 of the Committee meeting held on 13th July 2016, members considered a report prepared by the Town Clerk giving an updated report (copies having been previously circulated to members).

RESOLVED – that, in order to reflect the increased level of grant funding, sponsorship levels be increased to £800 for football clubs (£1,000 for rugby) without a junior section and £1,100 to football clubs (£1,300 for rugby) with a junior section and that the Town Council agrees to sponsor Camford, Bwlch, Penyfan, Llanelli Town and New Dock Stars for the 2016/17 season.

17. COUNCIL WEBSITE

The Town Clerk reported the receipt of two e-mails, from Counselling Directory and MisterWhat UK, asking the Council to add links to their website on the Town Council’s website (copies having been previously circulated to members).

RESOLVED – that it is not appropriate for links to external websites of this nature to be added to the Town Council website and that these requests, along with similar ones in the future, be declined.

18. PUBLIC FOOTPATHS

Further to Minute No. 61 of the Committee meeting held on 18th January 2016, the Town Clerk reported the receipt from Twyn Landscapes of Footpath Inspection Reports for the end of June 2016 (copies having been previously circulated to members).

RESOLVED – that the reports be noted and forwarded to the County Council.

19. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) GRANTS – UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972 UNLESS OTHERWISE STATED

Councillor W.J. Lemon declared a personal interest in application (a) as a member of the applicant Club, however, as he did not consider this to be a prejudicial interest he remained in the meeting without taking part in the discussion and voting thereon.

Having considered the following applications (copies having been previously circulated to members), it was

RESOLVED as follows –

- (a) Calsonic Wanderers Bowls Club – that a grant of £300 be made;
- (b) Urdd Gobaith Cymru – in line with the Council's Guidelines this matter be noted;
- (c) St. John Cymru Wales – in line with the Council's Guidelines this matter be noted;
- (d) 1911 Llanelli Railway Strike Commemoration Committee – that a grant of £200 be made;
- (e) Seaside A.F.C. – that a grant of £800 be made;
- (f) Evans & Williams Football Club – that a grant of £800 be made;
- (g) St Barnabas Dance Classes – that the standard charge be levied on the Dance Class instead of charging the commercial rate;
- (h) Carmarthenshire Integrated Accommodation Project – 12C Project Committee – that a grant of £300 be made;
- (i) Llanelli Guide Dogs – that a grant of £300 be made;
- (j) Morfa Senior Citizens Group – that continuing free use of Wesleyan Community Centre be confirmed and that in view of this the grant request be noted;
- (k) Wellfield A.F.C. (Junior Section) – that a grant of £300 be made.

(2) SPONSORSHIP – CARMARTHENSHIRE YOUNG TRADERS

The Town Clerk reported the receipt of an e-mail dated 8th July 2016, together with Press Release attached thereto, from the County Markets Manager with a request for sponsorship of Year 10 and 11 pupils of local secondary schools (copies having been previously circulated to members).

RESOLVED – that the Town Council sponsor Carmarthenshire Young Traders in the sum of £100.

(3) LETTERS OF THANKS

RESOLVED – that the letters of thanks received from Seaside A.F.C. and Parc Howard Association be noted with pleasure.

20. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

21. LLANELLI RHYTHMIC GYMNASTIC ACADEMY

Further to Minute No. 60 of the Committee meeting held on 18th January 2016, the Town Clerk reported the receipt of a letter from Llanelli Rhythmic Gymnastic Academy received on 7th July 2016 (copies having been already circulated to members).

The letter requested exclusive use of the main hall at Lakefield Community Centre in order for them to develop and enhance the facilities provided. These would include the purchase of a new purpose built permanent training floor which would alleviate stress on the gymnasts' joints and an extension to the hours that are currently available.

RESOLVED – that the Committee agree to the exclusive use of Lakefield Community Centre Main Hall by Llanelli Rhythmic Gymnastics Academy on the terms set out, with a proviso that the facility is not sub-let.

22. FIRE FIGHTING EQUIPMENT MAINTENANCE

Members considered a report prepared by the Principal Administrative Officer on the renewal of maintenance of the Town Council's fire fighting equipment together with costings (copies having been previously circulated to members).

Members were informed that following the recent takeover of the council's current provider, J.N.C. Fire Protection Ltd., by Walker Fire (UK) Ltd., quotations had been received from the engineer responsible for servicing the equipment, Gorlech Fire Protection, and Walker Fire (UK) Ltd. Following a brief discussion, it was

RESOLVED – that the Council's fire fighting equipment maintenance contract be awarded to the lowest quotation received from Gorlech Fire Protection.

23. PENYMORFA COMMUNITY CENTRE

Further to Minute No. 69 of the Town Council meeting held on 6th January 2016, the Town Clerk reported that a company had made an offer to lease the premises for 3 years with a break after 6 months at the rent suggested by the Consultant Valuer, no structural alterations to be carried out in the first 6 months; the tenant to be responsible for the cost of the cost of insuring the building, all utility bills and rates.

RESOLVED that the offer be accepted on this basis subject to the Town Clerk discussing the best way to safeguard the Council's position with the Consultant Valuer and Solicitors.

24. ST. BARNABAS COMMUNITY CENTRE

Members considered a report prepared by the Town Clerk (copies having been previously circulated to members).

RESOLVED – that the information be noted.

The Meeting concluded at 6.25 p.m.

SELWYN SAMUEL CENTRE COMMITTEE

18th July 2016

At a Meeting of the **SELWYN SAMUEL CENTRE COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 18th July 2016 at 6.50 p.m.

PRESENT: Councillors W.G. Thomas (Town Mayor)(Immediate Past Chairman in the Chair), R.M. Davies, A.H. Hitchman, J. Owen, Mrs. L.J. Stedman, Mrs. J. Williams.

APOLOGIES: Councillors Mrs. P.J. Edmunds (Chairman), Mrs. S. Najmi (Vice-Chairman), R.T. Price and C.J. Reed, MBE.,

1. FINANCIAL REPORT

Consideration was given to the written report prepared by the Principal Administrative Officer, giving a detailed analysis of cumulative income and expenditure for the period between 1st April 2016 and 30th June 2016, in the sums of £26,009 and £20,015 respectively (copies having been previously circulated to members).

RESOLVED – that the aforementioned report be adopted and approved.

2. BOWLING SCALE OF CHARGES

Further to Minute No. 2 of the Committee meeting held on 14th September 2015, members reviewed the current scale of charges, as set out in the Principal Administrative Officer's Report (copies having been previously circulated to members).

RESOLVED – that the proposed scale of charges for the 2016/2017 season be adopted and approved as follows –

	<u>September 2014</u>	<u>September 2015</u>
<u>Green Fees</u>		
Club League Matches	£8.60 per hour	£8.80 per hour
Members	£7.20 per hour	£7.20 per hour
Non-Members	£9.30 per hour	£9.30 per hour
Vacant rinks (not booked in advance) Members only		
Single person	£3.75 per hour	£3.80 per hour
<u>Club Tournaments Rink Hire</u>		
Singles	£5.20 per rink per hour	£5.30 per rink per hour
Pairs	£6.20 per rink per hour	£6.30 per rink per hour
Triples	£6.50 per rink per hour	£6.60 per rink per hour
Rink	£6.90 per rink per hour	£7.00 per rink per hour

Junior Coaching

Saturday Morning £2.00 per rink per hour £2.00 per rink per hour

Lockers £3.50 £3.50

3. CLOSE SEASON HIRING CHARGES

Further to Minute No. 10 of the Committee meeting held on 1st April 2015, consideration was given to the written report prepared by the Principal Administrative Officer relating to proposed increases in some of the hiring charges during the summer recess period (copies having been previously circulated to members).

RESOLVED – that the proposed charges for the forthcoming close season, with effect from 1st April 2016 be as follows –

COUNCIL BOOKED EVENTS:

MAIN HALL	P	(Incl VAT)	S	(Incl VAT)	C	(Incl VAT)
Event Rate/Day	£200.00	£240.00	£650.00	£780.00	£750.00	£900.00
Hourly Rate	£25.00	£30.00	£75.00	£90.00	£100.00	£120.00
Rehearsal Hourly Rate	£25.00	£30.00	£25.00	£30.00	£50.00	£60.00
Setting Up	Free	Free	Free	Free	Free	Free

SEATING (Per Chair)	£0.50	£0.60	£0.50	£0.60	£1.00	£1.20
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TABLES (Per Table)	£5.00	£6.00	£5.00	£6.00	£10.00	£12.00
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STAGING	P	(Incl VAT)	S	(Incl VAT)	C	(Incl VAT)
Full Use	£180.00	£216.00	£240.00	£288.00	£360.00	£432.00
Per Unit	£7.00	£8.40	£10.00	£12.00	£12.00	£14.40
Off Site Hire Per Unit	£7.00	£8.40	£10.00	£12.00	£12.00	£14.40

Concessionaire Booked Events:

MAIN HALL	P	(Incl VAT)	S	(Incl VAT)	C	(Incl VAT)
Event Rate/Day	£200.00	£240.00	£650.00	£780.00	£750.00	£900.00

SEATING (Per Chair)	£0.40	£0.48	£0.40	£0.48	£0.75	£0.90
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TABLES (Per Table)	£4.00	£4.80	£4.00	£4.80	£9.00	£10.80
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STAGING	P	(Incl VAT)	S	(Incl VAT)	C	(Incl VAT)
Full Use	£90.00	£108.00	£120.00	£144.00	£180.00	£216.00
Per Unit	£5.00	£6.00	£8.00	£9.60	£10.00	£12.00
Off Site Hire Per Unit	£5.00	£6.00	£8.00	£9.60	£10.00	£12.00

Code:

P	Hire by local societies/organisations etc. for the provision of low attendance events.
	Hire by charitable/fund raising organisations and local schools.
S	Hire by local societies/organisations etc. charging entrance fee.
C	Hire by local authorities, national bodies and commercially managed organisations.

4. LLIEDI SUITE

Further to Minute no. 3 of the Committee meeting held on 14th September 2016, members considered a report prepared by the Principal Administrative Officer (copies having been previously circulated to members).

During a previous site inspection, where members concerns were raised regarding the condition of the curtains in the Lliedi Suite, the Concessionaire had replaced the curtains, installed new blinds and provided frosted covers for the panes of glass in the kitchen doors in order to provide some privacy without prior approval from the council.

RESOLVED – (1) That the Council contributes to the costs in the sums of £820 for the curtains and £252 for the frosted glass covers;
 (2) That a site inspection, for all members of the Committee, be organised.

The Meeting concluded at 6.55 p.m.

STEBONHEATH DEVELOPMENT COMMITTEE

25th July 2016

At a Meeting of the **STEBONHEATH DEVELOPMENT COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 25th July 2016 at 6.00 p.m.

PRESENT: Councillors C.J. Reed (Chairman), J.S. Edmunds (Vice-Chairman), Mrs. S. Najmi, D. Thomas and W.G. Thomas.

APOLOGIES: Councillors Ms. Ff.S. Larsen, J.P. Jenkins, W.J. Lemon, C.C. Lucas (Leader of the Council) and C.L. Thomas.

12. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

13. SOCIAL CLUB

Further to Minute No. 7 of the Committee meeting held on 6th July 2016, members were informed that Red Leisure Ltd. had indicated that they would be requesting the Council's agreement to reassign the lease to a company established by a local businessman with experience of the local drinks trade. Red Leisure would also be requesting that the individuals that had given personal guarantees be released from their obligation.

RESOLVED – (1) that Committee authorises the re-assignment of the lease subject to legal advice from the Council's Solicitors;
(2) that the individuals that had given personal guarantees be released from their obligation on condition that at least two appropriate replacement guarantors be identified by the proposed lessee.

14. STADIUM

Further to Minute No. 8 of the Committee meeting held on 6th July 2016, Members considered a report prepared by the Town Clerk (copies having been previously circulated to members), this listed a number of issues that needed to be addressed if the Council was to consider granting a lease on the stadium.

Members were then informed that Raiders Rugby League and the company that would like to take on the lease of the Social Club had expressed an interest in leasing the stadium.

RESOLVED – (1) that the two parties that had expressed an interest be invited to present their plans to a committee meeting in September;
(2) that a notice inviting further expressions of interest be posted on the Council's website.

15. GRANDSTAND PAINTING

Further to Minute No. 3 of the Committee meeting held on 16th May 2016, the Principle Administrative Officer informed members that it had been reported that the non-slip coating and yellow warning paint on the steps to the grandstand required renewing. It had also been noticed that the advertising hoardings behind each goal had areas that might provide a danger to players. As a result the on-site contractor, T.A.D. Builders Ltd., was asked to provide a quotation for the aforementioned works. Following a discussion, it was

RESOLVED – that the quotations in the sums of £2,710 and £366, plus vat, respectively, be approved.

The Meeting concluded at 6.45 p.m.