

# Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,  
Sgwâr Neuadd y Dref,  
LLANELLI,  
Sir Gaerfyrddin,  
SA15 3DD.



The Old Vicarage,  
Town Hall Square,  
LLANELLI,  
Carmarthenshire,  
SA15 3DD.

**Arfon Davies**, *Clerc y Dref/Town Clerk*

Ffôn/Tel: (01554) 774352  
Ffacs/Fax: (01554) 770376

Ebost/Email: enquiries@llanellitowncouncil.gov.uk  
Gwefan/Website: www.llanellitowncouncil.gov.uk

*Eich Cyf:*

*Fy Nghyf*

*Dyddiad*

*Your Ref:*

*My Ref:* TC/BF.80/ALB

*Date:* 07.05.24

## **TO: MEMBERS OF THE BUILDING AND FINANCE COMMITTEE**

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the Local Government and Elections (Wales) Act 2021 you are hereby summoned to attend the meeting of the BUILDING AND FINANCE COMMITTEE of LLANELLI TOWN COUNCIL to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** on **MONDAY 13<sup>TH</sup> MAY 2024** **IMMEDIATELY FOLLOWING THE PLANNING, LICENSING AND CONSULTATION COMMITTEE MEETING THAT COMMENCES AT 6.30 P.M.**

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Arfon Davies'.

Town Clerk

## **AGENDA**

- To receive apologies for absence**
- To receive Members' declarations of interest**

Pro-forma to be circulated and completed as appropriate.

- Financial Report**

- Budget Review**

To consider the Town Clerk's Budget Review report, including the Income and Expenditure report for the period 1<sup>st</sup> April 2024 – 30<sup>th</sup> April 2024 (copy herewith).

- Accounts for Payment**

To approve the Accounts for Payment (copy herewith).

- Community Centres**

- Hirings**

To receive the summary of hirings for the month of April 2024 (copy herewith).

**5. Applications for Financial Assistance**

**(1) Grants and Sponsorship**

To consider applications received from the following:

- (a) Llanelli Men's Shed
- (b) Ysgol Pen Rhos PTFA
- (c) Ysgol Stebonheath PTA
- (d) Coedcae School – Rugby Development Officer
- (e) Cylch Meithrin Llanerch
- (f) Tyrfran Bowls Club
- (g) Llanelli Wood Turners Club
- (h) The Royal Naval Association
- (i) Evans & Williams FC
- (j) Llanelli Ramblers
- (k) Strade Ladies Bowl Club
- (l) Llanelli Visually Impaired Bowls Club
- (m) Coleg Sir Gar – Rugby Team
- (n) Polish Community Group Razem
- (o) Association of Polish Journalists and Writers in Wales Dialog
- (p) Satori Ju Jitsu Academy
- (q) Llanelli and District Civic Society
- (r) CETMA
- (s) PLTRA

**6. Risk Assessment Register**

To consider the Town Clerk's report – Minute No. 5 of the Committee meeting of 15<sup>th</sup> May 2023 refers (copy herewith).

**7. Annual Investment Strategy**

To consider the draft Annual Investment Strategy for 2024/25 – Minute No. 94 of the Committee meeting of 7<sup>th</sup> March 2022 refers (copy herewith).

**8. Public Footpaths**

To consider the footpath inspection reports for the end of April 2024 – Minute No. 75 of the Committee meeting of 15<sup>th</sup> January 2024 refers (copy to follow).

**9. Parks Playing Fields and Community Centres**

To consider the Town Clerk's report, Minute No. 78 of the Committee meeting held on 15<sup>th</sup> January 2024 refers (copy herewith).

**10. Llanelli Wanderers RFC**

To consider the request received from Llanelli Wanderers RFC - Minute No. 99(3) of the Committee meeting of 18<sup>th</sup> March 2024 refers (copy herewith).

**NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.**

**11. Council Buildings – Repairs and Maintenance: Annual Appraisal of Approved List Contractors**

To consider the Consultant Architects' report – Minute No. 125 of the Committee meeting of 17<sup>th</sup> April 2023 refers (copy herewith).

**12. Paddling Pools**

To consider the Town Clerk's Report, Minute No. 56 of the Committee meeting held on the 6<sup>th</sup> November 2023 refers (copy herewith).

**13. Penygaer Playing Fields**

To consider the Town Clerk's Report (copy to follow).

**14. Penyfan Community Facility**

To consider the Town Clerk's report. Minute Number 130 of the Town Council meeting of the 3<sup>rd</sup> April 2024 refers. (copy to follow).

**15. Shared Prosperity Fund Project**

To consider the Town Clerk's report. Minute Number 78 of the Committee meeting held on the 15<sup>th</sup> January 2024 refers. (copy to follow).

**MEMBERS:-** Councillors A.S.J. McPherson (Chair) A.R. Bragoli, A.A. Carter, M.D. Cranham J.P., S.A. Curry, D.Ll. Darkin (Leader of the Council), J.R. Elliott, S. Greaney (Deputy Town Mayor), R. James, G.R. Lloyd, B.A.L. Roberts, P.T. Warlow (Vice-Chair).

**EX-OFFICIO MEMBER:** Councillor. J.G. Prosser (Town Mayor).

# Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,  
Sgwâr Neuadd y Dref,  
LLANELLI,  
Sir Gaerfyrddin,  
SA15 3DD.



The Old Vicarage,  
Town Hall Square,  
LLANELLI,  
Carmarthenshire,  
SA15 3DD.

**Arfon Davies**, *Clerc y Dref/Town Clerk*

Ffôn/Tel: (01554) 774352  
Ffacs/Fax: (01554) 770376

Ebost/Email: enquiries@llanellitowncouncil.gov.uk  
Gwefan/Website: www.llanellitowncouncil.gov.uk

*Eich Cyf:*

*Fy Nghyf*

*Dyddiad*

*Your Ref:*

*My Ref:* TC/BF.80/ALB

*Date:* 07.05.24

## **AT: AELODAU'R PWYLLGOR ADEILADU A CHYLLID**

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chi drwy hyn i gyfarfod PWYLLGOR ADEILADU A CHYLLID CYNGOR TREF LLANELLI sydd i'w gynnal **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI, DDYDD LLUN, 13<sup>fed</sup> MAI 2024 YN DILYN** **CYFARFOD PWYLLGOR CYNLLUNIO, TRWYDDEDU AC YMGYNGHORI SY'N DECHRAU AM 6.30 Y.H.**

Yn gywir,

Handwritten signature of Arfon Davies in black ink.

Clerc y Dref

## **AGENDA**

### **1. I dderbyn ymddiheuriadau am absenoldeb**

### **2. I dderbyn datganiadau buddiant yr aelodau**

Pro-forma i'w gylchredeg a'i gwblhau fel sy'n briodol.

### **3. Adroddiad Ariannol**

#### **(1) Adolygiad o'r Gyllideb**

I ystyried adroddiad Adolygiad Cyllideb Clerc y Dref, gan gynnwys yr adroddiad Incwm a Gwariant am y cyfnod 1<sup>af</sup> Ebrill 2024 - 30<sup>ain</sup> Ebrill 2024 (copi'n amgaeëdig).

#### **(2) Cyfrifon ar gyfer Taliad**

I gymeradwyo'r Cyfrifon ar gyfer Taliad (copi'n amgaeëdig).

### **4. Canolfannau Cymunedol**

#### **(1) Huriannau'r**

I dderbyn y crynodeb llogi ar gyfer mis Ebrill 2024 (copi'n amgaeëdig).

## 5. Ceisiadau am Cymorth Ariannol

### (1) Grantiau a Nawdd

I ystyried ceisiadau a dderbyniwyd gan y canlynol:

- (a) Sied Dynion Llanelli
- (b) CRhA Ysgol Pen Rhos
- (c) CRhA Ysgol Stebonheath
- (d) Ysgol Coedcae – Swyddog Datblygu Rygbi
- (e) Cylch Meithrin Llanerch
- (f) Clwb Bowlio Tyrfran
- (g) Clwb Troi Coed Llanelli
- (h) Cymdeithas y Llynges Frenhinol
- (i) CPD Evans & Williams
- (j) Cerddwyr Llanelli
- (k) Clwb Bowlio Merched y Strade
- (l) Clwb Bowlio Nam ar y Golwg Llanelli
- (m) Coleg Sir Gâr – Tim Rygbi
- (n) Grŵp Cymunedol Pwylaidd Razem
- (o) Deialog - Cymdeithas Newyddiadurwyr ac Awduron Pwylaidd Cymru
- (p) Academi Satori Ju Jitsu
- (q) Cymdeithas Ddinesig Llanelli a'r Cylch
- (r) CETMA
- (s) PLTRA

## 6. Cofrestr Asesu Risg

I ystyried adroddiad Clerc y Dref – gweler Cofnod Rhif 5 o gyfarfod y Pwyllgor a gynhaliwyd ar 15<sup>fed</sup> Mai 2023 (copi'n amgaeedig).

## 7. Strategaeth Fuddsoddi Flynyddol

I ystyried y Strategaeth Fuddsoddi Flynyddol ddrafft ar gyfer 2024/25 – gweler Cofnod Rhif 94 o gyfarfod y Pwyllgor a gynhaliwyd ar 7<sup>fed</sup> Mawrth 2022 (copi'n amgaeedig).

## 8. Llwybrau Cyhoeddus

I ystyried yr adroddiad archwilio llwybrau troed ar gyfer diwedd Ebrill 2024 – gweler Cofnod Rhif 75 o gyfarfod y Pwyllgor ar 15<sup>fed</sup> Ionawr 2024 (copi i ddilyn).

## 9. Meysydd Chwarae Parciau a Chanolfannau Cymunedol

I ystyried adroddiad Clerc y Dref, gweler Cofnod Rhif 78 o gyfarfod y Pwyllgor a gynhaliwyd ar 15<sup>fed</sup> Ionawr 2024 (copi'n amgaeedig).

## 10. Clwb Rygbi Llanelli Wanderers

I ystyried y cais a dderbyniwyd gan Glwb Rygbi Llanelli Wanderers - gweler Cofnod Rhif 99(3) o gyfarfod y Pwyllgor ar 18<sup>eg</sup> Mawrth 2024 (copi'n amgaeedig).

**SYLWCH: MAE'R ADRODDIADAU SY'N YMWNEUD Â'R EITEMAU CANLYNOL YN CYNWYS MANYLION CYFRINACHOL. OS YW'R CYNGOR YN PENDERFYNU YN UNOL I ADRAN 1(2) O DDEDDF CYRFF CYHOEDDUS (DERBYN CYFARFODYDD) 1960 I YSTYRIED YR EITEM YN BREIFAT, BYDD Y CYHOEDD YN CAEL EI EITHRIO O'R CYFARFOD YN YSTOD EU HYSTYRIAETH.**

**11. Adeiladau'r Cyngor – Gwerthusiad Blynnyddol o Gontractwyr y Rhestr Gymeradwy - Atgyweirio a Chynnal a Chadw**

I ystyried adroddiad y Penseiri Ymgynghorol – gweler Cofnod Rhif 125 o gyfarfod y Pwyllgor gynhaliwyd ar 17<sup>eg</sup> Ebrill 2023 yn cyfeirio (copi'n amgaeedig).

**12. Pyllau Padlo**

I ystyried Adroddiad Clerc y Dref, gweler cofnod Rhif 56 o gyfarfod y Pwyllgor gynhaliwyd ar 6<sup>ed</sup> Tachwedd 2023 (copi'n amgaeedig).

**13. Caeau Chwarae Penywaer**

I ystyried Adroddiad Clerc y Dref (copi i ddilyn).

**14. Cyfleuster Cymunedol Penyfan**

I ystyried adroddiad Clerc y Dref. Gweler cofnod rhif 130 o gyfarfod y Cyngor Tref gynhaliwyd ar 3<sup>ydd</sup> Ebrill 2024. (copi i ddilyn).

**15. Prosiect Cronfa Ffyniant Gyffredin**

I ystyried adroddiad Clerc y Dref. Gweler Cofnod Rhif 78 o gyfarfod y Pwyllgor a gynhaliwyd ar 15<sup>fed</sup> Ionawr 2024. (copi i ddilyn).

**AELODAU:-** Cynghorwyr A.S.J. McPherson (Cadeirydd) A.R. Bragoli, A.A. Carter, M.D. Cranham Y.H., S.A. Curry, D.Ll. Darkin (Arweinydd y Cyngor), J.R. Elliott, S. Greaney (Dirprwy Maer y Dref), R. James, G.R. Lloyd, B.A.L. Roberts, P.T. Warlow (Is-Gadeirydd).

**AELOD EX-OFFICIO:** Cynghorydd J.G. Prosser (Faer y Dref).

## AGENDA ITEM 4.1

# COMMUNITY CENTRE HIRINGS

MONTH: APRIL 2024

FACILITY	BOOKINGS	INCOME (EXCL. VAT) £
Glenalla	20	400.53
Lakefield	4 (plus Gym Club)	65.19 (800.00)
Llanerch	43	1147.54
Paddock Street	39	734.65
Penymorfa	Jujitsu Club	500.00
St. Barnabas	4	0.00
Wesleyan	29	355.74

### MONTHLY HIRINGS 2024-25

Community Centres Hirings	April	May	June	July	August	September	October	November	December	January	February	March	Year End Total
Glenalla	20												20
Lakefield	4												4
Llanerch	43												43
Paddock Street	39												39
Penymorfa													0
St Barnabas	4												4
Wesleyan	29												29

### MONTHLY HIRINGS 2023-24

Community Centres Hirings	April	May	June	July	August	September	October	November	December	January	February	March	Year End Total
Glenalla	10	16	14	17	11	27	17	20	9	16	21	21	199
Lakefield	0	1	2	1	2	2	1	2	0	1	1	2	15
Llanerch	33	30	44	42	20	45	53	50	31	46	49	42	485
Paddock Street	32	34	36	51	40	30	33	39	24	32	35	35	421
Penymorfa	0	0	0	0	0	0	0	0	0	0	0	0	0
St Barnabas	16	16	18	20	25	21	22	28	18	20	20	19	243
Wesleyan	15	11	19	17	11	20	24	27	25	23	25	29	246

## **AGENDA ITEM 5**

### **GRANT GUIDELINES**

- (1) Applications should be accompanied by financial information (latest audited financial accounts and / or bank statement);
- (2) Applications should be accompanied by a clear description of how any award will be utilised;
- (3) Grants are not awarded to individuals;
- (4) Organisations will not normally be awarded more than one grant in any financial year;
- (5) The guideline amount for the following categories will be £300: Other interest groups, Schools and Playgroups, Local support groups, National Bodies – local branch, Fundraising groups, Religious organisations, Armed Forces and Veterans groups;
- (6) Community / Residents / Youth Groups; the guideline amount for organisations in this category will be £300;
  - a. Consideration can however be given of an award of up to £500 where the organisation can provide evidence that it is providing activities which are made available to and benefit the wider Community;
  - b. Consideration can however be given of an award of up to £500 where the organisation can provide evidence that it is providing services or activities which benefit under represented groups;
- (7) The guideline amount for Performing Arts groups will be £500;
- (8) The guideline amount for Sports clubs without an additional section (e.g. Junior Section, Senior Section, Women's Section, LGBT Section) will be £500;
- (9) The guideline amount for Sports clubs with an additional section; (e.g. Junior Section, Senior Section, Women's Section, LGBT Section) will be £800;
- (10) Applications from National Bodies will normally be noted;
- (11) Senior Citizens' groups will normally be granted free use of the Town Council's community halls;
- (12) The guideline amounts will normally be awarded for normal running costs, if an organisation is planning a specific project it is encouraged to provide information, including costs, relating to that project;
- (13) Group affiliated to the same umbrella body can apply for funding if they are based at different locations and have separate bank accounts;
- (14) These guidelines apply to applications for grants and do not apply to sponsorship agreements agreed by the Town Council.



Llanelli Men's Sheds  
Sospan Shedders  
The Warehouse  
Great Western Crescent  
Llanelli  
SA15 2RL

01.04.2024

To Whom It May Concern,

I have been advised to write to you regarding the possibility of a monetary grant from Llanelli Town Council for the period 2024-2025.

As treasurer of Llanelli Men's Sheds, we have been hugely grateful for the grants previously awarded to the group. They have enabled us to create and provide items for the local community and work alongside other local groups while doing so.

Llanelli Men's Sheds continues to be a safe space for members of the community to create and converse, reducing loneliness and isolation. Any monetary grants would be very gratefully received as always, and our group banking details are below for your information.

If you require any further information, please do not hesitate to contact me.

Kind regards,

Gerald Stevens (Treasurer)

Contact number: 07494053496



YSGOL PEN RHOS COMMUNITY SCHOOL.  
COPPERWORKS ROAD LLANELLI CARMS SA15 2NG  
HEAD TEACHER / PRIF ATHRO Mr Joe Cudd TEL 01554 775778

Dear Delyth Jones,

I write to you as the Chair of Ysgol Pen Rhos' PTFA. I am writing in the hope that you will be able to support Ysgol Pen Rhos.

They wish for children of the 'Rota Kids' to attend a very special event in Exeter this summer which the children have been very excitedly invited to.

While the Rotary are preparing accommodation and expenses whilst there, the school need to organise transport for the children to get there.

As you can imagine, the cost of traveling all that way is quite costly. It is our hope, that you and the Town Council will be able to support the school in getting the children to Exeter for this incredibly exciting and unique opportunity.

We have attached a recent bank statement for your records.

We hope to hear from you soon and should you require anymore information, please don't hesitate to get in touch.

Yours Sincerely,

Sarah Lewis  
Chair of the PTFA.  
Ysgol Pen Rhos.



YSGOL PEN RHOS COMMUNITY SCHOOL,  
COPPERWORKS ROAD LLANELLI CARMYS SA15 2NG  
HEAD TEACHER / PRIF ATHRO Mr Joe Cudd TEL 01554 775778

4<sup>th</sup> March 2024

Amy Jones  
Secretary to the Town Council  
Llanelli Town Council  
The Old Vicarage  
Llanelli, SA15 3DD.

Dear Ms Jones,  
We are writing to you on behalf of Ysgol Pen Rhos Rotakids in the hope that you might be able to help us.

A group of 4 children from years 5 and 6 from our school have been invited to the Rotary Cluster Conference 2024 in Exeter, Devon on 28<sup>th</sup> and 29<sup>th</sup> June this year. We will be presenting on behalf of South Wales Rotakids. We will be talking about the very unique learning that we enjoy as part of the new curriculum for Wales in our school. The main focus is the community work we undertake as well as learning about climate change and what we as pupils can do to make a difference.

We are not strangers to public speaking as we have presented at various

public events including the CEIC Conference in Swansea, the Tyshia Community Action forum and the Carmarthenshire Climate Action Group.

The conference will be attended by some very important people; Rotarians from ~~all~~ South Wales, Devon and Cornwall as well as the West of England. We are sure you'll appreciate this is a real honour for us but we need help transport to and from Exeter. Would you be able to support us with funding? We need a minibus and a driver to take us, along with 2 members of staff. We will be travelling to Exeter on the Friday morning and returning Saturday afternoon.

Thank you for taking the time to read this letter. We really hope you can ask the council if they can help us. Thank you in advance we look forward to hearing from you soon.

Dutch o galon

Braxton Rodgers (Rotakids President, year 6)

Weronika Michalska (Rotakids Vice President Year 6)

Sirur Zoo (Year 5) (A dchagi, Pirathap?)  
(Year 5)

Marble Hall Road  
Llanelli  
Carmarthenshire. SA15 1NB  
Telephone/Fax: 01554 758603  
Email:  
head@stebonheath.ysgolccc.cymru



Heol Neuadd Marmor  
Llanelli  
Sir Gaerfyrddin. SA15 1NB  
Ffôn/Ffacs: 01554 758603  
Epost:  
admin@stebonheath.ysgolccc.cymru

Head Teacher:  
Mr. J. T. Littler, B.Ed. (Hons), N.P.Q.H.

Arfon Davies  
Llanelli Town Clerk  
The Old Vicarage  
Llanelli  
SA15 3DD

19<sup>th</sup> March 2024

Dear Mr. Davies,  
As a PTA, we are forever seeking ways to raise much-needed funds for our school, Ysgol Stebonheath, Llanelli.

Would it be at all possible for apply for Grant Funding from Llanelli Town Council please, as this would benefit and enhance our pupils' learning.

Yours faithfully,

*Kaylee Marson*

Kaylee Marson  
Chair of Ysgol Stebonheath PTA  
(07970568563)



Ysgol **COEDCAE** School

Headteacher  
**Mrs T Senchal**  
Trostre Road  
Llanelli  
Carmarthenshire  
SA15 1LJ



Tel No: 01554 750574  
Fax No: 01554 755158  
e-mail: [info@coedcae.org](mailto:info@coedcae.org)  
website: [www.coedcae.org.uk](http://www.coedcae.org.uk)

**Inspiring confident learners to thrive in an ever-changing world**  
*Ysbrydoli dysgwyr hyderus a fydd yn ffynnu mewn byd sy'n newid yn barhaus*

---

TS/TJ

21 March 2024

Mr Arfon Davies  
Town Clerk  
Llanelli Town Council  
Old Vicarage  
Townhall Square  
LLANELLI  
SA15 3DD

Dear Mr Davies

We write on behalf of Coedcae School community to request that you kindly consider whether you would be in a position to further support the provision of a WRU Rugby Development Officer in our school.

The aim of the Rugby Development Officer programme is to support the development of grassroots rugby, in the best interests of the young people and the communities of Llanelli. The benefits of regular exercise (exercise which extends beyond the school curriculum), the skills developed through working as part of a team, and the increased aspiration and self-esteem derived through participation in sport, are, we feel, critical to the holistic development of the young people with whom we are privileged to work in our school.

The cost of providing the Development Officer, who would work both in our school and in our cluster primary schools, is £2,500. A Town Council grant would very helpfully support us with the match funding required as part of this WRU project.

As you will be aware, pressures on school budgets are particularly onerous during this difficult economic time; as such, it is becoming increasingly difficult to provide these important and productive additional experiences for our pupils. The Rugby Development Officer post is being maintained in schools right across Wales, and, as a governing body, we desperately do not wish the young people of Llanelli to find themselves at a disadvantage in this domain.

We would be very grateful if you would be prepared to consider supporting the post of Rugby Development Officer in some capacity.

We thank you warmly in advance of your kind consideration.

From: katie schmidt <>  
Date: Fri, Mar 22, 2024 at 9:05 PM  
Subject: Financial assistance for Cylch Meithrin Llanerch  
To: Cylch Llanerch <>

Hi Afron,

Many thanks for the information regarding the financial assistance. We would like to apply for this as it would benefit the children who attend hugely.

We would be looking to purchase the following for outdoor play. We would need to ensure that they can fold away and be stored appropriately within our facility and are as follows:

2 x water tray stands £57.59each  
Easy store slide £99.99  
Animal design lacing boards £38.99  
Outdoor numbers £47.99  
Balance boards £39.59 x3  
Total cost £416.92

If there is anything else you require for this please do not hesitate to contact me.

Many thanks

Tyrfoan Bowls Club (founded 1944).

PRESIDENT: ALAN S EDWARDS.

LIFE MEMBER'S: ALAN S. EDWARDS ROBERT HITCHINS  
ERNIE BILLS. WYN LLOYD.

CHAIRMAN ROD RAYMOND. SEC ROBERT JAMES. TREASURER PHIL HOWELLS.

Hon Sec TYRFOAN B.C.

MR ROB JAMES

32 LAKEFIELD ROAD

LLANELLI

SA15 2UE

DATE. 18<sup>th</sup> MARCH 2024.

TO THE TOWN CLERK

MR ARFON DAVIES

DEAR SIR.

TYRFOAN B.C. STARTED UP ON THE 30<sup>th</sup> NOV 1944, FIRST PLAYED  
BOWLS IN THE SUMMER OF 1945. IN THERE FIRST YEAR SIXTY PEOPLE JOIN THE CLUB.  
THEY SET A BOUNDARY, WHICH WAS THE TYRFOAN DISTRICT, RIGHT HAND SIDE OF OLD ROAD  
TO PENYFFORTH, FOLLOWING M.M. RAILWAY TO AELYBRYN TO COBORATION AVENUE TO GILBERT  
CRESENT AND BACK TO THE THOMAS ARMS. MEMBERSHIP FEES OF 5<sup>S</sup> BY THE FIRST OF MAY 1945.

I AM WRITING TO YOU ON BEHALF OF TYRFOAN B.C WHO  
PLAY IN THE SECOND DIV OF LLANELLI AND DISTRICT BOWLS LEAGUE, OUR HOME  
GREEN IS THE TOP GREEN PAK HOWARD, OUR HEADQUARTER'S BEING THE  
COLLIER'S ARM FURNACE.

I AM KINDLY REQUESTING FINANCIAL ASSISTANCE ON  
BEHALF OF TYRFOAN B.C. FOR THE SEASON 2024 AS IT WILL BE OUR  
80<sup>th</sup> ANNIVERSARY

THANK YOU FOR YOUR TIME AND CONSIDERATION IN  
THIS MATTER.

Yours in SPORT ON BEHALF OF TYRFOAN BOWLS CLUB.



**From:** A Andrews <>

**Sent:** Wednesday, March 13, 2024 11:27 PM

**To:** Enquiries <[enquiries@llanellitowncouncil.gov.uk](mailto:enquiries@llanellitowncouncil.gov.uk)>

**Subject:** Possible Grant For Llanelli Wood Turners Club

To whom it may concern,

Hello my name is John Andrews and recently I have been elected as the New Chairman of Llanelli Wood Turners Club. We are based in Furnace Community Hall. We have been a club since 1991 starting in a spare room at the back of a pub before settling at the above address. We are affiliated members of the Association of Woodturners of Great Britain (AWGB).

We have a large membership of over 40 members and since COVID our numbers are increasing on a monthly basis. We have a diverse membership of both male and female turners. Whilst the members tend to be of later years there is no age limit after 16 years of age.

Some members have some form of disabilities and whilst not wanting to elaborate they vary from Strokes, Parkinson's disease, registered blind member and many of our members will tell you how being in the club helps them with their mental health.

We serve a large area of the town and suburbs of Llanelli with members from areas such as Pontarddulais, Tycoes, Burry Port and Skewen!.

We are a busy club meeting every Wednesday night. We have demonstration nights, competition nights, open nights and team competition nights on all nights the lathes are turning. We are hoping to run 2 training courses for new members this year and if future plans work out more each year.

We support the community by attending local shows. These shows include 2 Pontarddulais agricultural shows, Gower and Pembrey Country Park show in September. We are often approached by people to make turned objects for their houses etc. as the item they have cannot be purchased any longer. Last year we were asked to make eggs for the Wetlands in Penclacwydd.

As said above we are an expanding club and the reason I am applying for the grant is because we have been offered to extend the clubhouse into another area and this would involve some construction work. While the club has some minimal funds available raised by Annual subscription and club night fees we are not a rich club and this work would be a considerable cost to our finances.

I thank you for your guidance in this matter and I am available to talk at any time and i invite you to attend a club night. You can contact me by email or by phone on.

Yours sincerely

Mr A J Andrews



Patron  
H.M. The Queen

# The Royal Naval Association

## Llanelli Club 2004 Ltd

Incorporated by Royal Charter



---

**Treasurer: Dave Tucker**  
**Hon. Sec :Heather Peters**  
26, Swansea Road Llanelli, Carm. SA15 3YT  
Tel:  
email:

**08.04.2024**

**Dear Town Clerk,**

We write to enquire whether Llanelli Town Council would consider supporting our 20<sup>th</sup> Anniversary Celebration BBQ event on 24<sup>th</sup> August, which is to be held at the Royal Naval Association (RNA) Club in Swansea Road, Llanelli.

The RNA Club provides a safe and welcoming environment for both serving and retired service personnel, along with many other elderly members of the community. Many of our elderly members do not go anywhere else, which has become more evident since the pandemic, and we are always proactive in encouraging members who have lost confidence during bouts of illness or depression to re-join us for our social events.

The RNA club provides the members with friendship, support, and entertainment which helps to combat depression, loneliness and isolation, which are major factors in this age group. We promote a sense of community and belonging, which positively contributes towards our members overall wellbeing.

We will have the British Legion Band playing and we hope to provide refreshments for those attending, therefore any donation you could make would aid us in supporting this event would be most gratefully accepted.

Should you require any further information please do not hesitate to contact me on 07989602236.

**Many thanks**

**Captain Dave Tucker**  
**RNA Club Treasurer**

**From:** Evans And Williams < >  
**Sent:** Tuesday, April 2, 2024 9:29 PM  
**To:** Arfon Davies < >  
**Subject:** Re: Fundraising

To whom it may concern.

We would like to be considered for the LTC Grant for Sports Clubs please.

As requested please find attached a copy of our bank statement (this is a screenshot but should you require a paper copy please let me know).

Should we be successful the grant this would be invested across all Junior Age Groups on equipment, coaching training, first aid training and facility hire for the 2024/25 season, which are as follows;

Mixed Teams;

Under 6's, 7's, 8's, 9's, 10's, 11's, 12's, 13's, 14's, 15's & 16's.

Girls Teams;

Under 7's, 8's, 9's, 10's, 11's, 12's & 13's.

We play and train for 40 weeks of the year, providing affordable sport for 300+ registered players.

Alongside this we also run Mens Walking Football Sessions for approximately 40 members and Women's Walking Football sessions for approximately 20 members.

Any award will be greatly appreciate.

Kind Regards,

Leanne Fisher  
Fundraising Committee  
Evans & Williams FC

STEVE BROWN  
5 TROSERCH RD  
LLANGENNECH.  
LLANELLI.  
SA148AQ.

Hello Arfon

In my role as festival chair and current chair of LLanelli Ramblers

i was just wondering whether the council could possibly offer LLanelli Ramblers some financial support for our planned festival of walks 2024 Which will be taking place over the may bank holiday 2024 during which We will be putting on 5 walks.

LLanelli council were very generous last year as you donated the sum of £300 to what was a very successful walking weekend.

I do realise that budgets are tight financially and every pound is important But if you could possibly help out, the members of LLanelli Ramblers Would be very grateful.

Diolch yn Fawr.

Steve Brown



STRADEY LADIES BOWLS CLUB  
PARC HOWARD  
Llanelli

Treasurer Mrs Pat Watts 32 Queen Victoria Road Llanelli SA15  
3DD

Secretary Mrs Stella Oliver 83 Oaklands Valley Park Llanelli  
SA14 8DH

A . Davies Esq  
Town Clerk  
Llanelli Town Council  
Llanelli SA15 3DD

5<sup>th</sup> April 2024

Dear Mr.Davies

I am writing on behalf of Stradey Ladies Bowls Club to enquire  
for a Grant this season.

We have been successful in the past seasons.

Our Membership consists mainly of Widowed or retired ladies  
We are hoping for a favourable reply again this season

Kindest regards  
Yout sincerely

*S. Oliver.*



**LLANELLI VISUALLY IMPAIRED BOWLS CLUB**  
Llanelli Bowls Club  
Selwyn Samuel Centre, Llanelli



Andrew Windsor  
LVIB Administrative Secretary  
97 Pentre Nicklaus Village  
Machynys  
Llanelli  
SA15 2DF

Email: [llanellivibowls@gmail.com](mailto:llanellivibowls@gmail.com)  
Wednesday, 27 March 2024

Dear Darren,

**Financial Assistance**

We would like to thank you and the council, for the financial assistance that you granted us, last year.

The Winter Season is nearly behind us and now the time is nearly here again, to play bowls at Peoples Park, Llanelli, we would very much like the opportunity to request financial support for this summer season. We hope all is well and look forward to hearing from you soon.

Details of who will be playing and our P. A's.

1. Enclosed copy of recent Bank A/C.
2. Funding / Grants: No funding or grants applied for this year.
3. We have the following:
  - a. 10 Playing Members
  - b. 4 P. A's / Non-Playing Members

P.T.O

---

LVIB Email: [llanellivibowls@gmail.com](mailto:llanellivibowls@gmail.com)

Dear Llanelli Town Council Members,

I am writing to you on behalf of Coleg Sir Gâr's rugby team, with a heartfelt request for your support. For the first time in a decade, our team is embarking on an international tour, a momentous occasion that promises not only to foster talent and sportsmanship but also to strengthen the bonds of international friendship and understanding. This June, we are privileged to visit South Africa, a nation with a rich rugby heritage that resonates deeply with our own.

This tour is more than a series of matches; it is an educational journey for our students, offering them invaluable life lessons and the chance to experience a culture vastly different from their own. However, to make this trip accessible to all our players and to ensure they can participate fully and proudly, we seek your support in covering the costs of essential leisure kit. This kit is not just about appearance; it symbolises unity, pride, and the spirit of Llanelli and Wales on an international stage.

Our request to the Llanelli Town Council is for sponsorship to help us meet these costs. By doing so, you will be directly contributing to an initiative that not only promotes the physical and personal development of young athletes but also carries the spirit of Llanelli to international fields. This support would significantly help in keeping the overall costs manageable for our students and their families.

Coleg Sir Gâr is deeply rooted in the community of Llanelli, and we believe that this tour offers a unique opportunity to showcase our local talent and community spirit on a global stage. We are hopeful that with your support, we can make this tour a memorable success, inspiring future generations to strive for excellence both on and off the field. We are keen to discuss this opportunity further and would be delighted to provide any additional information you may require. Your support could make a significant difference in the lives of these young athletes and the broader Coleg Sir Gâr community.

Thank you for considering our request. We look forward to the possibility of partnering with the Llanelli Town Council on this exciting endeavour.

Cofion

Euros Evans

From: Polish Community Group Razem



To: Llanelli Town Council

Dear Sir/Madame

We are the Polish Community Group „Razem” based in Llanelli. We have been doing charity work for the local community around the Catholic Parish Church for many years. For years we have looked after the graves of Polish airmen in Pembrey. We also help their fellow countrymen in need.

In 2022 we organised a collection for the victims of the war in Ukraine a few days after it broke out. We rallied the town. We didn't know each other, but we managed to communicate. Our people went to Ukraine with donations and help. Last year we were able to organise formally and we officially signed our constitution in October 2023. We meet every Sunday. We have Welsh and Polish coffee mornings. We also run a children's club. Since formalising our community group, we have volunteered at the Polish Remembrance Day celebrations in Pembrey on 11 November 2023. We also organised the first Polish Christmas Market in the hall of Our Lady Queen of Peace Catholic Church, which was a great success and brought the Polish and Welsh communities together. We are grateful for the support of the Mayor of Llanelli, Nick Pearce, who joined us on the day.

Another event we organized was the First Polish Christmas Carol Service in January. We are happy to be here **Llanelli Town Deputy Mayor Philip Warlow** and **Llanelli MP Dame Nia Griffith**. It was another successful event. We were featuring Polish traditional cuisine, a performance by the Polish Children's Choir "Wesołe Nutki", and some competitions for all guests. We had a big frequency, held around 110 places, and were full. In February, we organized the first Carnival Ball for Children with competitions, dance, and food. In March, we held an art workshop called "Make your own Polish Sunday Palm" for the Welsh and Polish communities. It was also a competition for children to create the most beautiful Sunday Palm.

We accept donations from the Polish and Welsh community every Sunday, which help run our coffee mornings. Mostly, we make cakes and buy coffee, tea, and sweets for children with our own money. We also run a children's Polish choir called "Wesołe Nutki" led by **Mrs Urszula Kryzstoforska**. Our children's choir will represent Llanelli on Polish Ludek Heritage Day in Cardiff on 4th May.

As an active community group working hard for Polish-Welsh cooperation, we kindly ask Llanelli Town Council for financial support. We are grateful for the support we have already received and look forward to future cooperation.

Kind Regards



From: Association of Polish Journalists  
and Writers in Wales Dialog Llanelli



To: Llanelli Town Council

Dear Sir/Madame

We are the Association of Polish Journalists and Writers in Wales Dialog, and we have been working for the Polish Community in Llanelli for a long time. We formalized our activity in November 2022.

We are working on a big project: *Closer to the Culture, Closer to Sources, Polish diaspora for Wales. A project for Poles living in South Wales and families with Polish roots.*

As a part of a major project, we plan to publish Dialog Magazine and Dialog Magazine Junior on Ludek Polish Heritage Day in Cardiff, on May 4, 2024. We aim to print 1000 copies of the magazine.

We are looking for financial support to cover the printing costs for Dialog Magazine and Dialog Magazine Junior. Any financial assistance we receive will be solely dedicated to the printing expenses.

If Llanelli Town Council decides to support our project, we are happy to acknowledge your organization by including your logo in our magazine as one of the sponsors.

Most of the articles and journalists featured in the magazine will be from the Llanelli and Carmarthenshire area. This presents an excellent opportunity for Llanelli Town Council to demonstrate their support for the Polish community in Llanelli.

To raise money for printing, we are offering volunteer translation services to organizations in the Llanelli and Carmarthenshire area. All donations received will be allocated towards the printing expenses of the magazine.

#### **What is a Dialog Magazine?**

**Dialog Magazine** is a respected independent Polish periodical that focuses on the life of the Polish community in Wales. Our mission is to highlight the contributions of Poles to the artistic and social life of Wales, as well as the strong ties between the Welsh and Polish communities. We cover a range of social and lifestyle issues. We are proud to have founded the Academy of Young Journalists, which features the first newspaper in Wales and Great Britain edited and created by young Polonians. We are pleased to announce that we are printing 1000 copies of the magazine for our sponsors and eagerly anticipate the release of our third issue in May.

Dialog Magazine is a publication that will have a circulation of 1,000 copies. The magazine will be distributed during Polish Heritage Day on May 4, 2024, at Cardiff Castle, and at the 1st Grand Polish-Welsh Ball on May 18, 2024. The magazine was created by a team of experienced journalists who have decided to continue their work in the Polish market after moving to Wales.

Kind regards

**Agnieszka Raduj – Turko**

Chair of the Association of Polish Journalists and Writers in Wales Dialog

Hi Arfon,

Hope all is well?

I'm emailing in regards to the application for financial assistance.

We would like to apply if possible ?

It would help cover the cost of maintaining the space and promoting girls inclusion and retention in martial arts, that gives them confidence, self defence and skills for life. This is something we are focusing on to reverse the trend of women / girls dropping off at a certain age. Although we are above the national standard, there is still so much we can do and this would help support the mission.

Many thanks  
Kath

Chris & Kathryn Thyer  
Satori Ju Jitsu Academy - Llanelli  
07740179232  
[www.satorijujitsullanelli.co.uk](http://www.satorijujitsullanelli.co.uk)





Secretary: Frederick Hughes 'Glen Vue' 27 Swiss Valley, Felinfoel, Llanelli,  
Carmarthenshire, SA14 8BS Tel: 07949 531750 E-Mail: [frederick58hughes@gmail.com](mailto:frederick58hughes@gmail.com)  
Assistant Secretary: Ken Jones Tel: 07970 930441 E-Mail: [kv.jones@btinternet.com](mailto:kv.jones@btinternet.com)

**Our Ref:** FRGH/Old Llan/grant app  
**Your Ref:**

**Date:** 14<sup>th</sup> February, 2024

Mr. Arfon Davies  
Town Clerk  
Llanelli Town Council  
Old Vicarage  
Town Hall Square  
LLANELLI  
SA15 3DD

Dear Mr. Davies

**Re: SECOND RE-PUBLICATION OF JOHN INNES' "OLD LLANELLY"**

At the recent committee meeting of the Llanelli & District Civic Society it was agreed to undertake a second reprint of John Innes' 1903 local history book "Old Llanelly". Your long-standing town councillors and staff will recall that we previously undertook a first reprint of the book back in 2005 which the Town Council then generously supported. Sales of the books proved very successful with the 500 copies printed selling out within months.

Due to popular demand over the passage of time we have decided to undertake a second reprint with a 250 digital print copy run @ £1,890.00 plus artwork for an amendment to the original foreword to report the death of the writer Mr. John Edwards in 2023 @£45. We are, therefore, writing to enquire whether the Town Council would give us a further grant towards the total of £1,935.00 costs to be incurred with the proposed new publication.

A copy of the estimates received from our preferred printers Clive Davies Design are attached for your attention.

Yours sincerely

Frederick Hughes  
Secretary, Llanelli & District Civic Society



Arfon Davies,  
Town Clerk  
Llanelli Town Council  
The Old Vicarage,  
Llanelli,  
SA15 3DD

16/03/2024

Dear Arfon

**REF: LLANELLI COMMUNITY FRIDGE**

CETMA would like to announce that we've opened a Community Fridge in our Marsh St office in Tyisha. If anyone is unaware, a 'Community fridge' is a space with fridges and freezers that enables local people and businesses to donate fresh, good-quality surplus food that would otherwise be wasted. The donated food is then made freely available for local people to come and collect.

The fridge is open Monday to Friday from 10am till 4pm, but stock will depend on whether we've had surplus food from local supermarkets. We usually provide visitors with vegetables, fruit, tinned goods, bread, crisps etc and sometimes even pots/pans and books. We're registered with HUBBUB's Community Fridge network and are proud to be one of 400 Community Fridges across the UK!

It is proving very popular and some days we have up to 10 people calling in, but we still need to promote this much needed service and grow the visitor numbers. We're also planning an official launch in May, (when hopefully we'll have better weather) and will invite councillors.

There are two reasons for contacting you today, one to announce the opening of the fridge, the other is to ask the Council if they would like to support our service with a donation to the running costs. While the staff volunteer to collect the food from the local supermarkets and run the fridge, we still have other running costs.

Any amount would be gratefully received, and we're always available to provide more information on how the fridge works, and the other services that we offer in Llanelli (e.g. mobile phone data, one day emergency food parcels etc)

Yours sincerely

Jonathan Williams  
MD

Providing Social Engagement, Training, Health & Wellbeing through the development of unique sustainable projects for individuals, organisations & businesses.

*Any surpluses that the company makes will be ploughed back into the aims of the company.*

[www.cetma.org.uk](http://www.cetma.org.uk)  
Email: [info@cetma.org.uk](mailto:info@cetma.org.uk)  
Registered Office: CETMA Business Centre, Marsh Street, SA15 1BG  
Company No: 06737296



**PENYFAN & LLWYNWHILWG TENANTS &  
RESIDENTS ASSOCIATION**

**"WELSH TENANTS FEDERATION COMMUNITY AWARD WINNER  
2004"**

**SECRETARY:** Mr D H Skivington 13 Firth Road Penyfan Llanelli Carmarthenshire  
SA15 1PH Tel: 01554 770770 Mob 07950539121  
**CHAIRMAN:** Stuart Pearce 23 IJston Llanelli SA15 1PW

Wednesday, 27 March 2024

To Finance officer.

PLTRA would like to ask if there is any financial assistance.

Overheads cost has risen. Most of our funds pay for overheads. We are still in talks with funders at the moment I will contact the Town Council before any changes of cabin takes place. The cabins will be exactly the same as the one we use now.

Hope for a successful reply

David H Skivington.  
Secretary.

## **AGENDA ITEM 7**

# **LLANELLI TOWN COUNCIL**

## **ANNUAL INVESTMENT STRATEGY**

This Annual Investment Strategy is prepared in accordance with the statutory guidance on Local Government Investments issued by the Welsh Government.

All cash, bank balances, financial assets, borrowings and credit arrangements are defined as a part of the Council's treasury management activities. This Annual Investment Strategy will concentrate on the Council's temporarily surplus resources (or other financial assets it holds) and the investments it undertakes of these resources.

The Council undertakes to ensure that for all its investments, priority will be given to security and liquidity rather than to yield. In drafting this Annual Investment Strategy the Council has made appropriate arrangements for:

- Identification, management and control of risks in the investments/treasury management activities it undertakes;
- Budgeting, accounting and audit arrangements;
- Its cash and cash flow management requirements;
- Segregation of responsibilities, organisational arrangements, adequate documentation and the identification of a responsible officer for investment/ treasury management activities;
- Corporate governance;
- Procedures to ensure it is alert to the possibility it may become subject to an attempt to involve it in a transaction involving the laundering of money.

All Investments undertaken by this Council will be made and repaid in Sterling.

### **SUMS TO BE INVESTED**

The Responsible Financial Officer will have authorisation to invest any available cash balances with H.S.B.C. Investment Bank for a period of up to 12 months.

### **LISTING OF INVESTMENTS UNDERTAKEN**

The Council will undertake the following categories of investment for the financial year 2024-25:

- Fixed cash deposits with H.S.B.C. Investment Bank sums to be deposited as per balances;
- Deposits in Interest Earning Accounts available at the Council's Bank to a maximum of £1,000,000.

### **NEW INVESTMENTS – REPORTING REQUIREMENTS**

If any new investment instruments (other than those approved in the list above) are proposed during the financial year 2024-25 before such an investment is undertaken it will need to first be approved by the Building and Finance Committee.

## **AGENDA ITEM 9**

**TO: ALL MEMBERS OF THE BUILDING AND FINANCE COMMITTEE**

**DATE OF MEETING: 13<sup>TH</sup> MAY 2024**

---

### **PARKS PLAYING FIELDS AND COMMUNITY CENTRES**

Further to minute 78 of the Committee meeting held on the 15<sup>th</sup> January 2024, the following provides an update on developments with the Town Council Parks, Playing Fields and Community Centres.

#### **1. Peoples' Park**

##### **a) MUGA**

Replacement of further panels on the tarmac surface MUGA will be necessary over the coming months. Prices have been sought and the previous contractor Metal Masters have suggested a price of £1,550.00 plus VAT per panel. Provision of additional prices has not proved possible. Around 5 panels will require replacement and acceptance of the price is recommended.

##### **b) Play Area**

2 tonnes of play sand have been ordered for the play area at a cost of £548.00

#### **2. Nightingale Court Play Area**

Woodchip has been purchased at a cost of £192.00 for 2 tonnes.

#### **3. Clos yr Ysgol**

Work is scheduled to commence on the 28<sup>th</sup> May 2024 on improvements to the Play Area at Clos yr Ysgol. The works are funded in the main by the S106 Fund administered by Carmarthenshire County Council. A pre start meeting with the approved contractor Proludic was undertaken on the 16<sup>th</sup> April.

#### **4. Penyfan Park**

##### **a) Cruyff Court**

Further vandalism has been experienced with the floodlighting units at the Court. The possibility of placing Perspex screens in front of the unit is therefore being explored in order to prevent further damage.

##### **b) Rugby Field**

Provision of the U12 size rugby field has proved to be a popular addition to the Park with local youngsters making use of the facility and Llanelli area rugby club making use of the pitch for training.

#### **5. Morfa Park**

Progress with consideration of the possible asset transfer of additional land at Morfa Park has stalled as the Town Council continues to await information on the flood lights around the MUGA. Further information will be provided to the Town Council should this come to hand.

**6. Land on other side of the river from Llanerch Field**

Progress continues with the proposed Asset Transfer of this land, final information is awaited and it is hoped to be able to complete the matter in the relatively near future.

**7. Crown Park**

Provision of the Community 9 x 9 football pitch has proved to be a popular addition to the Park with local youngsters making use of the facility.

**8. St Barnabas Community Centre**

Arrangements are being put in place to close St Barnabas Community Centre from the end of May with no further hirings of the building. It is anticipated that the Centre will be handed back to the landlord from the end of June.

**RECOMMENDATION** – that the report is noted and

- the actions taken and proposed be approved;

I await the Committee's instruction.

Arfon Davies  
Town Clerk

May 2024.