

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

Arfon Davies, *Clerc y Dref/Town Clerk*

Ffôn/Tel: (01554) 774352
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Ebost/Email: enquiries@llanellitowncouncil.gov.uk
Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:
Your Ref:

Fy Nghyf
My Ref: TC/ALB

Dyddiad
Date: 07.05.24

TO: MEMBERS OF THE STEBONHEATH DEVELOPMENT COMMITTEE

Dear Councillor,

In accordance with the provisions of Schedule 12 of the Local Government Act 1972 and Section 47 of the **Local Government and Elections (Wales) Act 2021** you are hereby summoned to attend the meeting of the **STEBONHEATH DEVELOPMENT COMMITTEE** OF LLANELLI TOWN COUNCIL to be held **REMOTELY** and at **THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI** ON **MONDAY 13TH MAY 2024** **AT 7.00 P.M.**

Yours faithfully,

Handwritten signature of Arfon Davies in black ink.

Town Clerk.

AGENDA

1. To receive apologies for absence

2. To receive members' declarations of interest

Pro-forma to be circulated and completed as appropriate.

3. Financial Report

To receive financial report for the period 1st April 2023 – 31st March 2024 (copy herewith).

4. Stadium Development

To receive the Town Clerk's report – Minute No. 20 of the Committee meeting held on the 22nd March 2024 refers (copy to follow).

5. Hirings and Pitch Fees 2024-25

To consider the Town Clerk's report – Minute No. 32 of the Committee meeting held on the 3rd May 2023 refers (copy herewith).

NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.

6. Stebonheath Park Pitch Renovations

To consider the Town Clerk's report (copy herewith).

7. Stadium Lease

To receive the Town Clerk's report, Minute No. 22 of the Committee meeting held on the 22nd March 2024 refers (copy to follow).

8. Stadium Tree Inspection report

To receive the Town Clerk's report, Minute No. 23 of the Committee meeting held on the 22nd March 2024 refers (copy herewith).

9. Stebonheath Social Club

To receive the Town Clerk's report Minute No. 24 of the Committee meeting held on the 22nd March 2024 refers (copy to follow).

10. Stebonheath Steelwork Project

To receive the Architect Instruction No. 1 and Interim Certificate No. 2 in relation to the project Minute No. 20 of the Committee meeting held on the 22nd March 2024 refers (copy herewith).

MEMBERS: Councillors L. Fenris (Chair), A.R. Bragoli (Vice-Chair), M.D. Cranham, J.P., D.Ll. Darkin (Leader of the Council), J.R. Elliott, S. Greaney (Deputy Town Mayor), G.R. Lloyd R. James, J.E. Jones, J.P., S.L. Rees, P.T. Warlow, J.R. Williams.

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Dyddiad
Date: 07.05.24

AT: AELODAU PWYLLGOR DATBLYGU STEBONHEATH

Annwyl Gynghorydd,

Yn unol â darpariaethau Atodlen 12 Deddf Llywodraeth Leol 1972 a Adran 47 o Ddeddf Llywodraeth Leol ac Etholiadau (Cymru) 2021, fe'ch gelwir chwi drwy hyn i gyfarfod **PWYLLGOR DATBLYGU STEBONHEATH CYNGOR TREF LLANELLI** a gynhelir **O BELL** ac yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI, DYDD LLUN, 13^{FED} MAI 2024 AM 7.00 Y.H**

Yn gywir,

Handwritten signature of Arfon Davies in blue ink.

Clerc y Dref

AGENDA

1. I dderbyn ymddiheuriadau am absenoldeb

2. I dderbyn datganiadau buddiant yr aelodau

Pro-forma i'w gylchredeg a'i gwblhau fel sy'n briodol.

3. Adroddiad Ariannol

I dderbyn adroddiad ariannol am y cyfnod 1^{af} Ebrill – 31^{ain} Mawrth 2024 (copi'n amgaeedig).

4. Datblygu Stadiwm

I derbyn adroddiad Clerc y Dref – gweler Cofnod Rhif 20 o gyfarfod y Pwyllgor a gynhaliwyd ar 22^{ain} Mawrth 2024 (copi i ddilyn).

5. Hurio a Taliadau Llogi

I ystyried adroddiad Clerc y Dref – Gweler Cofnod Rhif 32 o gyfarfod y Pwyllgor a gynhaliwyd ar 3^{ydd} Mai 2023 (copi o'r prisiau arfaethedig yn amgaeedig).

SYLWCH: MAE'R ADRODDIADAU SY'N YMWNEUD Â'R EITEMAU CANLYNOL YN CYNNWYS MANYLION CYFRINACHOL. OS YW'R CYNGOR YN PENDERFYNU YN UNOL I ADRAN 1(2) O DDEDDF CYRFF CYHOEDDUS (DERBYN CYFARFODYDD) 1960 I YSTYRIED YR EITEM YN BREIFAT, BYDD Y CYHOEDD YN CAEL EI EITHRIO O'R CYFARFOD YN YSTOD EU HYSTYRIAETH.

6. Adnewyddu Cae Parc Stebonheath

I ystyried adroddiad Clerc y Dref (copi'n amgaeedig).

7. Brydles Stadiwm

I derbyn adroddiad Clerc y Dref, gweler Cofnod Rhif 22 o gyfarfod y Pwyllgor a gynhaliwyd ar 22^{ain} Mawrth 2024 (copi i ddilyn).

8. Adroddiad Archwilio Coed y Stadiwm

I derbyn adroddiad Clerc y Dref – gweler Cofnod Rhif 23 o gyfarfod y Pwyllgor a gynhaliwyd ar 22^{ain} Mawrth 2024 (copi'n amgaeedig).

9. Clwb Cymdeithasol

I derbyn adroddiad Clerc y Dref - gweler Cofnod Rhif 24 o gyfarfod y Pwyllgor a gynhaliwyd ar 22^{ain} Mawrth 2024 (copi i ddilyn).

10. Prosiect Gwaith Dur Stebonheath

I derbyn Cyfarwyddyd Pensaer Rhif 1 a Tystysgrif Interim Rhif 2 mewn perthynas â'r prosiect. Gweler cofnod rhif 20 o gyfarfod y Pwyllgor a gynhaliwyd ar 22^{ain} Mawrth 2024 (copi'n amgaeedig).

AELODAU:- Cynghorwyr Councillors L. Fenris (Cadeirydd), A.R. Bragoli (Is-Gadeirydd), M.D. Cranham J.P., D.Ll. Darkin (Leader of the Council), J.R. Elliott, S. Greaney (Dirprwy Maer y Dref), G.R. Lloyd, R. James, J.E. Jones, J.P., S.L. Rees, P.T. Warlow, J.R. Williams.

AGENDA ITEM 3

19/04/2024

Llanelli Town Council 2023-24

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Detailed Income & Expenditure by Budget Heading 19/04/2024

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
401 STEBONHEATH PARK							
1004 Rent Received - Social Club	10,000	10,000	10,000	0			
1005 Rent Received - The Reds	5,555	7,890	7,000	(890)			
1006 Rent Received - Raiders	2,970	0	0	0			
1011 Hirings	2,390	2,635	4,000	1,365			
1045 Advertising Income	0	800	0	(800)			
1081 Insurance Charges Recovered	754	829	750	(79)			
STEBONHEATH PARK :- Income	21,669	22,154	21,750	(404)			0
4001 Salaries and Wages	39,515	53,476	40,000	(13,476)		(13,476)	
4003 Training	0	21	100	79		79	
4006 Expenses Claimed	93	697	240	(457)		(457)	
4012 Rates	6,754	3,076	16,000	12,924		12,924	
4013 Water Charges	2,710	2,512	2,000	(512)		(512)	
4014 Gas	1,469	1,742	1,500	(242)		(242)	
4015 Electricity	6,638	6,895	7,000	105		105	
4016 Cleaning	419	762	500	(262)		(262)	
4017 Refuse Disposal/Litter Picking	0	0	500	500		500	
4018 Health & Safety	1,007	1,822	1,500	(322)		(322)	
4020 Miscellaneous Expenditure	16	0	1,000	1,000		1,000	
4021 Telephone/Fax/Alarms	150	33	0	(33)		(33)	
4026 Subscriptions	52	0	0	0		0	
4029 Internet	552	460	650	190		190	
4034 Marketing	0	1,420	0	(1,420)		(1,420)	
4041 Out of Hours Charges	36	0	0	0		0	
4042 Equipment Maintenance	5,280	6,767	3,500	(3,267)		(3,267)	
4043 Grounds Materials	7,935	10,700	15,000	4,301		4,301	
4045 Repairs	1,846	6,146	15,000	8,854		8,854	
4046 Furniture/Equipment	804	236	1,000	764		764	
4048 Fuel & Oil	235	179	350	171		171	
4059 Professional Fees	494	2,595	500	(2,095)		(2,095)	
4061 Licences etc	159	159	160	1		1	
4084 Football Pitch - Rural Labour	365	155	500	345		345	
4085 Amentity Areas - Rural Labour	205	219	500	281		281	
4087 Bowls Green - Town Labour	(3,419)	(2,644)	(5,000)	(2,356)		(2,356)	
4091 Labour Charge - Re-allocated	10	0	1,000	1,000		1,000	
4092 Labour Charge - Head Groundsma	(8,534)	(13,588)	(8,500)	5,088		5,088	
4991 Depreciation Charged	43,202	0	0	0		0	
4992 Deferred Grants Released	(8,334)	0	0	0		0	
STEBONHEATH PARK :- Indirect Expenditure	99,657	83,841	95,000	11,159	0	11,159	0
Net Income over Expenditure	(77,989)	(61,687)	(73,250)	(11,563)			

Detailed Income & Expenditure by Budget Heading 19/04/2024

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
Grand Totals:- Income	21,669	22,154	21,750	(404)			
Expenditure	99,657	83,841	95,000	11,159	0	11,159	
Net Income over Expenditure	(77,989)	(61,687)	(73,250)	(11,563)			
Movement to/(from) Gen Reserve	(77,989)	(61,687)					

AGENDA ITEM 5

Stebonheath Park FOOTBALL PITCH Hiring Charges 2023-24 Season

	<u>DAYLIGHT HOURS</u>	<u>UNDER FLOODLIGHTS</u>
Carmarthenshire League (Juniors Aged 16 and Under)	100.00	150.00
Carmarthenshire League (Seniors)	120.00	170.00
FAW Premier Development Leagues	120.00	170.00
FAW Adran Leagues (Ladies)	120.00	170.00
FAW Tier 2 and 3	200.00	250.00
West Wales League (Juniors Aged 16 and Under)	190.00	240.00
West Wales League (Seniors)	210.00	260.00
Welsh Schools and Colleges	200.00	250.00
International Matches	550.00	650.00

Hirings will be in respect of the football field, changing rooms and shower facilities and floodlights when booked. The responsibility for the management of any football match at Stebonheath Park will rest with the football club and every hirer must also conform to their conditions of hire.

Any request for use of the football pitch outside these categories must be made in writing for consideration by the appropriate person/committee.

Stebonheath Park
FOOTBALL PITCH

Proposed Hiring Charges 2024-25 Season

	<u>DAYLIGHT HOURS</u>	<u>UNDER FLOODLIGHTS</u>
Carmarthenshire League (Juniors Aged 16 and Under)	110.00	160.00
Carmarthenshire League (Seniors)	130.00	180.00
FAW Premier Development Leagues	130.00	180.00
FAW Adran Leagues (Ladies)	130.00	180.00
FAW Tier 2 and 3	220.00	270.00
West Wales League (Juniors Aged 16 and Under)	200.00	250.00
West Wales League (Seniors)	220.00	270.00
Welsh Schools and Colleges	220.00	270.00
International Matches	650.00	750.00

Hirings will be in respect of the football field, changing rooms and shower facilities and floodlights when booked. The responsibility for the management of any football match at Stebonheath Park will rest with the football club and every hirer must also conform to their conditions of hire.

Any request for use of the football pitch outside these categories must be made in writing for consideration by the appropriate person/committee.

